



# County of Jefferson

## State of Missouri

Maple Street Annex  
725 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Dennis Gannon

County Executive

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## DEPARTMENT OF PARKS AND RECREATION

Phone: 636-797-5334 web:

[www.jeffcomo.org/parks](http://www.jeffcomo.org/parks) email: [parks@jeffcomo.org](mailto:parks@jeffcomo.org)

### Timothy J. Pigg, MBA, CPRP - Director

Vincent Guzman, CPSI  
Maintenance Division Manager

Craig Luetkemeyer, CPRP  
Recreation Division Manager

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Notice is hereby given that the Jefferson County, Missouri, Board of Park Commissioners will conduct a meeting on Tuesday, September 21, 2021, at 6:00 p.m. at the Annex Building, 725 Maple St, Hillsboro MO 63050.

### JEFFERSON COUNTY PARK BOARD MEETING September 21, 2021 AGENDA

- 1) Call to Order - Mr. Scott Seek
- 2) Roll Call - Ms. Toni Poe
- 3) Approval of Agenda (motion to approve)
- 4) Review and Approval of Minutes – July 19, 2021 (motion to approve)
- 5) Visitor and Guest Remarks - 5 minutes per
- 6) Report from Officers
  - a) President Report - Mr. Scott Seek
  - b) Vice-President Report - Mrs. Sherrie Marion
  - c) Secretary Report - Mrs. Lora Warner
  - d) Public Relation Secretary Report - Mr. Dwayne Ruble
- 7) Committee Report
  - a) Program Report - Mr. Craig Luetkemeyer
  - b) Parks Revenue Report - Ms. Toni Poe
  - c) Building, Grounds and Equipment Report - Mr. Vince Guzman
  - d) Budget Report - Mr. Tim Pigg
  - e) Director's Report - Mr. Tim Pigg
- 8) Old Business
  - a) Recovery Act (see New Business)
- 9) New Business
  - a) RFP – Restrooms -Water/Electric
- 10) Closed Session
- 11) Adjournment - (motion to adjourn)

Representatives of the media may obtain copies of this notice by contacting Toni Poe from the Department of Parks and Recreation, Jefferson Missouri, PO Box 100, Hillsboro, Missouri 63050, 636-797-5334. The custodian of records contact for the Board of Park Commissioners is Toni Poe, who may be contacted at 636-797-5334. Any person requiring special accommodation under the Americans with Disabilities Act should contact Human Resources Manager at 636-797-5071 .