



PO Box 100, Hillsboro, MO 63050

Page 1 of 3:

Meeting Date/Location: 11/29/2022, 1:00 p.m., 1409 Herculaneum Industrial Drive, Herculaneum, MO 63048

Records and media requests should be addressed to:

Jefferson County Local Emergency Planning Committee, PO Box 100, Hillsboro, MO 63050

Attendees:

Jina Akins, Deputy Director Jefferson County OEM
Deanna Bovaconti, Jefferson County OEM
Don Ridenhower, Chair LEPC, Jefferson County Hazmat Team
Stephanie Norton, Franklin County OEM / Franklin County LEPC
Arnold PD
Karla Templeton, American Red Cross
Tina Davis, American Red Cross
Kevin Baker, Chief Herculaneum Fire Dept.
Jeff Broombaugh, Chief Festus Fire Dept.
Ryan Ostermann, Dupont
Kenneth Bahr, Enable Pipeline
Jason Wisdom, DPC Enterprises LP, Jefferson County Hazmat Team

Conference Line:

Kayla Boeckermann, Superior Solvents
Warren Robinson, Director OEM, LEPC Secretary
Mike Siegel, Jefferson County Hazmat Team
Julie Brown, National Geospatial Agency, Arnold
(Attendance sheet is missing however attendance by each is confirmed).

Order: Meeting called to order by D. Ridenhower at 1:30 p.m.

Agenda Approval:

MOTION: D. Bovaconti made a motion to amend the Agenda and approve the amended Agenda as follows:

1. Approval of previous minutes dates are incorrect – please replace with 09/27/2022.
2. Next regular Meeting date is incorrect – please replace with January 24, 2023.
3. Include under Treasurer – Pay Bills

- **Second:** T. Davis, **All approved, Motion passed.**

Introductions: Round Table/Conference Phone Line introductions completed.

Approval of previous minutes: 09/27/2022 (Meeting Packet).

MOTION: M. Siegel made the Motion to approve the minutes.

- **Second:** D. Ridenhower, **All approved, Motion passed.**

Approval of Treasurer reports: J. Akins presented the treasurer report all previous invoices paid with the exception of the following;

MOTION: J. Akins presents the PEAC \$250.00 invoice for payment to manually enter Tier II information.

- **Second:** D. Ridenhower, **All approved, Motion passed.**

MOTION: J. Akins presents the luncheon expense for today's exercise and requests up to \$100.00 for payment.

- **Second:** Jeff Broombaugh, **All approved, Motion passed.**

Jefferson County Local Emergency Planning Committee

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Page 2 of 3

New Business:

- Presentation – Dupont (R. Osterman) – Power point presentation on Dupont with open discussion notes:
 - Chemicals and response
 - Facility Tour 2023
 - Employee training
 - Rail/Road
 - Communities affected by unforeseen events/scenarios
 - Contacts
- **2022/2023 LEPC Pipeline Tabletop Exercise** – D. Ridenhower/J. Akins – Sitman submitted to MERC prior to the exercise, all present were classified as either players or observers.

Old Business:

- CEPF Grant: J. Akins reports the Grant has not officially been approved however \$11,699.57 is slated for Jefferson County, MO.
- HMEP Grant: J. Akins reports the Grant is due tomorrow. This Grant was presented at the Jefferson County Chief’s meeting and courses selected were as follows and in order preference:
 1. Handling Propane Emergencies – Live Burn
 2. Air Monitoring for Fire Svs. Hazmat Response
 3. Hazardous Materials Size-Up for First Due

MOTION: D. Ridenhower makes a motion to accept the course preference and submit the Grant.

- **Second:** M. Siegel, **All approved, Motion passed.**
 - Aristatek PEAC Software Data Charges – This item was discussed and resolved under “Pay Bills”.
 - **LEPC/LEPD –Discussion:** J. Akins and D. Ridenhower attended the Franklin County, MO LEPC meeting last month. Franklin County LEPC voted to remain a separate LEPC pending attendance and discussion at Jefferson County LEPC meeting. Franklin County LEPC representative Stephanie Norton present. The group discussed the following Pros & Cons of merging as a LEPD:
 - **Cons – combining separated LEPC Franklin County and Jefferson County LEPC current and future funds would cause confusion and extra office hours for those managing fund. Alternating meeting locations would most likely cause attendance to go down due to traveling requirements.**
 - **Pros – None evident at this time.**
- MOTION:** W. Robinson makes the motion for Jefferson County, MO LEPC to decline becoming an “LEPD” at this time.
- **Second:** M. Siegel, **All approved, Motion passed.**

Special Committee Reports:

- Jefferson County OEM – W. Robinson reports OEM working on EOP and a new Parking Lot for OEM/Hazmat.
- Department of Natural Resources: Not in attendance
- MERC – Not in attendance

Page 3 of 3

- JC HSERT – J. Wisdom reports:
 - The 2023 Hazmat **6pm** meetings will be held on the **1st Wednesday** of every month beginning with January.
 - The 2023 Hazmat **6pm** Trainings will be held on the **2nd Wednesday** of every month beginning with a Hazmat Jeopardy Game in January. This Jeopardy Game is a fun way to gain Hazmat Knowledge!

Note – If your department/agency/company would like to attend the meetings and or trainings – These are free, just RSVP to Deanna: dbovaconti@jeffcomo.org

- D. Ridenhower reports the Hazmat Duty Officer received a call from Potosi Fire requesting assistance with an “odor” at a gas station. D. Ridenhower worked with the Fire Department to determine if the “odor” was a risk.

Discussion:

- Recent Gas Stations have been releasing Carbon Dioxide from their Soda Machines. – When the Soda Syrup runs out, the employees are supposed to shut off the container and if they do not then the Carbon Dioxide leaks into the facility.

Exercises and Trainings:

J. Akins reports that the exercise today will be submitted to MERC for approval and if approved then Jefferson County, MO LEPC will only require one more exercise due by end of June, 2023. MERC has stated the exercises can be “Tabletop”.

Discussion:

- K, Boeckermann reports Superior Solvents company is always available for exercises.
- The members agree to work with Superior Solvents for a Tabletop exercise in 2023. D. Ridenhower will work with the exercise team and report back at the January 24, 2023 Jefferson County, MO LEPC Meeting.

Comments for the good of the order:

J. Akins reports Deaf., Inc One-Hour Training available on Friday, December 9, 2023 to be held at this location (1409 Herculaneum Industrial Dr., Herculaneum, MO 63048) at 5:00 p.m. This training is open to Emergency Response Personnel and/or Volunteers. **RSVP is required by contacting Jina Akins of Jefferson County, MO jakins@jeffcomo.org**

Adjournment:

- **Motion:** J. Wisdom made the Motion to adjourn
- **Second – T. Davis, All approved, meeting adjourned 3:30 p.m.**
NEXT MEETING – January 24, 2023.