

Jefferson County Public Safety Commission
Jefferson County, MO
MEETING MINUTES
May 5th, 2022

The Jefferson County Public Safety Commission meeting was held on May 5th, 2022, via phone and in person, hosted by Jefferson County Office of Emergency Management in Herculaneum, MO.

Meeting called to order by Warren Robinson at 13:00

Attendance at the meeting was as follows:

Members:

Tom Nahlik	Jefferson County 911	Not Present
Jeffery Broombaugh	Fire Protection Districts	Not Present
Eric Hall	Public Representative	Not Present
Timothy Lewis	Municipal Police Departments	Present
Gary Higginbotham	Jefferson County Sheriff's Office	Present
Kelley Vollmar	Jefferson County Health Department	Present via phone
Cecil Vivrett	Department of Public Works	Present
Warren Robinson	Jefferson County Office of Emergency Management	Present
Jamie Guinn	Ambulance Districts	Not Present

Recognition of Visitors and Guests

Andrew Sides, Sheriff's Office representative, Jina Akins: Deputy Director, Jefferson County Office of Emergency Management

Approval of Agenda

Motion to accept agenda as presented was made by Tim Lewis, second Cecil Vivrett. All were in favor. Agenda approved.

Approval of Previous Meeting Minutes

Motion was made by Tim Lewis to accept March 10, 2022 meeting minutes, second by Cecil. All were in favor. Minutes approved.

Public Comment

None

OEM Director Report

- **UASI IJ's** – Investment justifications for 2022 have been submitted to the UASI, these, once approved, will be fulfilled in the coming years. A Contract to draft a Regional Recovery Plan with final exercises has been requested through the St. Louis Area Regional Coalition, (SLARC). In addition, the EMA Committee of STARRS has requested a multi-hazard training trailer that will aide in the awareness of hazards such as severe weather, fire, etc. This will be a great asset in preparedness for schools.
- **Local CERT Training** – Office of Emergency Management has completed the 2022 Hybrid CERT Course and conducted the final practical exercises on April

21st and 22nd, 2022. There were thirteen graduates. After completing a Jefferson County record check those who wish will be added to a volunteer database that our office will share with other organizations that may need volunteer assistance.

- **HSERT** – The HSERT is currently conducting a Hazmat Tech Class, with ten enrollees. Please be aware that during the summer of 2022 the lot here at the Emergency Management Offices will be repaved, hazmat equipment will be stored at other locations, there may be delayed response times, but these should be relatively minimal. In the next few years there may be a turnover in the command staffing as some may be reaching out for retirement. The team have several within ranks that may wish to step up, this will leave positions open and a need for additional volunteers.

Commission Members Monthly Reports

Fire Protection Districts – Not present

Municipal P.D.'s - No report at this time.

Health Department – No report at this time.

Public Representative – Not present

Sheriff's Office – No report at this time.

Public Works – Cecil reported that there are some closures in the Byrnesville area due to federal projects.

Ambulance Districts – Not present

Jeffco 911 – Not present

Old Business

- **BRIC update** – Warren Robinson reported that the state and federal government are currently working through 2020 BRIC grants and there have been no updates on the siren project at this time
- **Emergency Operation Plan Revisions** – OEM has been working on revising the Jefferson County Emergency Operation plan, at this time it is being reviewed by administration for a draft approval. The hazard analysis will expand local hazards, once this is done it will be returned to the PSC for review.
- **Bylaws Updates** – The bylaws have been reviewed and updated, the only change being the exclusion of term limits. Motion was made by Warren Robinson to approve the PSC bylaws with the change excluding term limits, seconded by Cecil. All were in favor. Bylaw's update approved.
- **PPE Supply Cache** - Office of Emergency Management continues to distribute PPE to partner agencies, with the exception of a couple of sizes of gloves all other supplies are still available.

Meeting Adjournment:

Motion to adjourn was made by Tim Lewis, 2nd Warren Robinson, meeting adjourned 13:45.

The next meeting is scheduled for July 7th, 2022, at 13:30, Jefferson County Office of Emergency Management in Herculaneum, MO.