

BID TABULATION - MICROFILMING SERVICES 2020

MICROFILMING SERVICES 2020 6/2/2020	AMERICAN MICRO	IMAGE EXPRESS	RAYCOM DATA TECHNOLOGIES, INC.	KANES RECORD MANAGEMENT, INC. DBA DOCUTEK, INC	TAMERAN GRAPHIC SYSTEMS, INC.
	1933 TROOST AVE. KANSAS CITY, MO 64108	10921 VALLEY VIEW RD EDEN PRAIRIE, MN 55344	1320 E. IMPERIAL AVE EL SEGUNDO, CA 90245	750 W. HAMPDEN AVE STE L-105 ENGLEWOOD, CO 80110	30300 SOLON INDUSTRIAL PKWY, STE F SOLON, OH 44139
AVERAGE NUMBER OF MONTHLY DIGITAL IMAGES 18,500 WITH CD AND DELIVERY COST PER PAGE	\$0.03 (When images are produced at 300 DPI)	\$0.0198	BID PAGE MISSING	\$0.013	\$0.015
AVERAGE NUMBER OF YEARLY TWO SIDED PAPER DOCUMENTS 30 WITH CD AND DELIVERY COST PER PAGE	\$1.25	\$0.0198	BID PAGE MISSING	\$0.013	\$0.25
REQUIRED DOCUMENTS					
NOTARIZED WORK AFFIDAVIT COMPLETED	Y	Y	Y	Y	Y
E-VERIFICATION DOCUMENTATION (Y/N):	Y	Y	Y	Y	Y
COPY OF INSURANCE PROVIDED	Y (Expired 6/1/20)	Y	Y	Y	Y
TAX RECEIPTS OR NOTARIZED LETTER STATING NO REAL OR PERSONAL PROPERTY OWNED IN JEFFERSON COUNTY	Y	Y	Y	Y	Y
COOPERATIVE BID FORM (Y/N)	Y	Y	Y	Y	Y
COOPERATIVE CONTACT INFO:	Y	Y	Y	Y	Y
COMPANY INFORMATION AND SIGNATURE	Y	Y	Y	Y	Y
BID DEPOSIT REQUIRED	N/A	N/A	N/A	N/A	N/A
COMMENTS:	ALTERNATE: Put the image on our FTP site, or yours, and use #1 pricing. Total cost is roughly \$0.90.				SEE BID SHEET (ATTACHED) FOR ADDITIONAL PRICING INFO



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
 729 MAPLE ST / PO BOX 100
 HILLSBORO MO 63050
 WWW.JEFFCOMO.ORG

BID #: 20-0040

Invitation for Bid: MICROFILMING SERVICES 2020

Date Issued: 4-27-2020

BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, JUNE 2, 2020 AT 2:00 P.M. LOCAL TIME.

**Specification
 Contact:**

DEBBIE DUNNEGAN-WATERS
 Department of the Recorder of Deeds
 636-797-5419
 ddunnegan@jeffcomo.org

**Contract
 Contact:**

JACKIE TALARSKI
 Department of Administrative Services
 636-797-5380

**Mail (3) Three
 Complete Copies
 With Vendor And
 Bid Information As
 Shown In Sample:**

SAMPLE ENVELOPE


<i>VENDOR NAME</i>	
<i>VENDOR ADDRESS</i>	
<i>CONTACT NUMBER</i>	DEPARTMENT OF THE COUNTY CLERK
	JEFFERSON COUNTY MISSOURI
	729 MAPLE ST / PO BOX 100
	HILLSBORO MO 63050-0100
<i>SEALED BID: (BID NAME)</i>	

Contract Term:

**TWO YEAR CONTRACT
 WITH A TWO YEAR
 RENEWAL OPTION
 UPON APPROVAL OF THE
 COUNTY COUNCIL AND
 COUNTY EXECUTIVE**

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Bid, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful Bidder. Price increases for renewals are not authorized unless approved in writing by the County.

**Vendor
 Information:**

Tameran Graphic Systems Inc.	Scott K Wise
Company Name	Authorized Agent (Print)
30300 Solon Industrial Pkwy, Suite F	
Address	Signature
Solon, OH 44139	Vice President
City/State/Zip Code	Title
440-287-7094	05-28-2020 34-1915318
Telephone #	Date Tax ID #
skwise@tameran.com	440-349-7124
E-mail	Fax #

BID SPECIFICATIONS

The Jefferson County, Missouri, Department of County Recorder (County) is soliciting bids for the furnishing of monthly Archival Microfilm services.

1. This service involves the retrieval of digital images from an FTP site. Images are to be converted to 100 foot, 6mm, 1st generation, silver microfilm rolls. Post production to include contrast adjustments and sharpening for optimum viewing and printing. Rolls are to be designated by month and year of the images and provided in a labeled and numbered black plastic microfilm roll storage box. Price should also include a cd copy as well delivery to County. Average number of monthly digital images 18,500.

Average number of monthly digital images 18,500 with cd and delivery \$.015 cost per page

2. This service involves the converting of two-sided paper documents to Archival Microfilm. Images are to be converted to 16mm, 1st generation, silver microfilm rolls. Post production to include contrast adjustments and sharpening for optimum viewing and printing. Rolls are to be designated by the year of the images and provided in a labeled black plastic microfilm roll storage box. Price should also include a cd copy as well as delivery to County. Average number of yearly two-sided paper documents 30.

Average number of yearly two-sided paper documents 30 with cd and delivery \$.25 cost per page

County will review and accept or reject all digitized images. If County determines that the quality of an image is insufficient to meet the needs of County, the vendor will rework the image to provide an acceptable quality at no extra cost to County. The final arbiter of all quality concerns is County.

Pricing to be on a cost per page basis that will include setup, all materials required to complete microfilming and duplication on cd and deliver to County.

May 28, 2020

Line 1

Operation	Price	Unit of Measure	Description
Plot Digital Images to 16mm X 100' Roll Microfilm & supply digital images grouped by Roll on CD or DVD Media	\$0.015	/ page	500 Year Silver Archival Microfilm

Line 2

Operation	Price	Unit of Measure	Description
Scan 2 sided documents to digital TIF file and plot to 16mm X 100' Roll Microfilm & supply digital images Grouped by roll on CD or DVD Media	\$0.25 \$50.00 min	/ page /roll	500 Year Silver Archival Microfilm

Tameran Graphic Systems, Inc., established in 1976 is a leader in the archival micrographics industry. Tameran provides a full array of products and services to support your reference archive creation and retrieval requirements. Tameran processes and procedures meet ANSI / AIIIM and ISO Standards.

The Tameran film processing lab is a certified Kodak (Eastman Park) Infoguard facility.

Tameran Graphic Systems, Inc.
30300 Solon Industrial Pkwy.
Suite F
Solon, Ohio 44139

Scott Wise
440-349-7100 x3010
440-287-7094 Direct
skwise@tameran.com