

BID TABULATION - OFFICE SUPPLIES 2011

OFFICE SUPPLIES 2011 BID OPENING 10-19-10						QUILL	SUPPLY CONCEPTS	METRO
CTY ID	ITEM DESCRIPTION	SUGGESTED MANUFACTURE	SUGGESTED ITEM #	UNIT OF MEASURE	USAGE			
1100	Binder - 1",black w/label holder, vinyl, 3-ring, 11" X 8 1/2", inside front/back pocket cover	ACCO	36814NHB	EACH	72	\$1.80	\$0.95	\$1.56
1101	Binder - 1 1/2", black w/label holder, vinyl, 3-ring, 11" X 8 1/2", inside front/back pocket cover	ACCO	36834NHB	EACH	35	\$2.30	\$1.15	\$2.34
1102	Binder - 1 1/2", black w/view presentation, vinyl, 3-ring, 11" X 8 1/2", clear glossy finish-overlay pockets on front, back and spine	Universal	UNV20971	EACH	0	\$2.50	\$1.25	\$2.02
1103	Binder - 2", black w/label holder, vinyl, 3-ring, 11" X 8 1/2", inside front/back pocket cover	ACCO	WLJ36844NHB	EACH	35	\$3.18	\$1.45	\$2.91
1105	Binder - 1", white w/view presentation, vinyl, 3-ring, 11" x 8-1/2", clear glossy finish-overlay pockets on front, back & spine.	Avery	AVE05711	EACH	86	\$2.30	\$1.49	\$1.61
1107	Binder - 3" black, w/label holder, vinyl, 3-ring, 11" x 8 1/2", inside front/back pocket cover	Universal	UNV35411	EACH	39	\$3.75	\$3.95	\$3.72
1200	Indexes - 11" x 8 1/2", 8-tab, asstd. colors, for 3-ring binders, insertable tabs, reinforced binding, 8/set	Universal	UNV20872	SET	48	\$0.48	\$0.25	\$0.36
1201	Indexes - 11" x 8 1/2", 8-tab, clear, for 3-ring binders, insertable tabs, reinforced binding, 8/set	Universal	UNV20871	SET	76	\$2.10	\$0.25	\$0.24
1204	Tabs - index, 1-1/2", clear, self-adhesive, two line type, 25/pkg	Avery	AVE16241	PACKAGE	29	-	\$1.20	\$3.86
1205	Tabs - index, 1-1/2", asstd colors, self-adhesive, two line type, 25/pkg	Avery	AVE16239	PACKAGE	1	-	\$1.20	\$3.90
1207	Tabs - index A-Z, side mount self stick 1" x 7/16" plastic tabs, 104/ pk	Reditag	RTG31005	PACKAGE	60	-	\$1.25	\$1.54
1220	Paper - college ruled 11" x 8-1/2" 3-holed punched loose leaf paper, 100 sheets per pk	Rediform	RED13986	PACKAGE	20	\$1.50	\$1.25	-
1301	Sheet protectors - 11" x 8 1/2", 3-hole, 3-side sealed, heavy weight, non-glare clear, 50/box	C-Line	CLI62028	BOX	17	\$8.30	\$1.55	\$9.54
1403	Report covers - 11" x 8 1/2", black, 1/2" capacity, three built-in fasteners, clear front, black back panel, 25/box	DUO-TANG *	ESS55806	BOX	14	\$5.10	\$6.55	\$18.51
1405	Report covers - 11" x 8 1/2", asstd. Colors, leatherine, double pocket portfolio, slot for business card, 25/box	DUO-TANG *	ESS57513	BOX	15	\$3.98	\$5.95	\$6.21
2103	Clips - paper, No. 1, smooth, 100/box	Universal	UNV72210	BOX	160	\$1.60	\$0.04	\$1.43
2104	Clips - paper, jumbo, smooth, 100/box	Universal	UNV72220	BOX	237	\$3.60	\$0.15	\$4.31
2105	Clips - binder, 3/8", tempered steel clips w/nickel wire handles, 12/box	Universal	UNV10200	BOX	86	\$0.14	\$0.14	\$0.27
2106	Clips - binder, 5/8", tempered steel clips w/nickel wire handles, 12/box	Universal	UNV10210	BOX	54	\$0.35	\$0.16	\$0.58
2107	Clips - binder, 1", tempered steel clips w/nickel wire handles, 12/bx	Universal	UNV10220	BOX	8	\$0.89	\$0.59	\$1.46
2205	Fasteners - prong, 2", 2-piece, compressor w/sliding bands, 50/box	Acco	ACC12992	BOX	385	\$1.60	\$1.50	\$1.92
2300	Push pins - asstd. colors, 1/2" plastic head, 3/8" point, 100/box	Universal	UNV31310	BOX	9	\$0.42	\$0.19	\$0.61
2400	Rubber bands - size 18, (1/16 x 3), 1 lb box	Universal	UNV00118	BOX	10	\$2.67	\$2.00	\$1.69
2401	Rubber bands - size 32, (1/8 x 3), 1 lb box	Universal	UNV00132	BOX	6	\$2.67	\$2.00	\$1.69

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2402	Rubber bands - size 33, (1/8 x 3 1/2), 1 lb box	Universal	UNV00133	BOX	2	\$2.67	\$2.00	\$1.69
2403	Rubber bands - size 64, (1/4 x 3 1/2), 1 lb box	Universal	UNV00164	BOX	3	\$2.67	\$2.00	\$1.69
3100	Correction tape - covers one line text 1/6"x394" width, 3/PK	TOMBO*	TOM 68707	PACKAGE	90	-	\$1.39	\$3.79
3101	Correction pen - multipurpose white correction pen, ea	Sanford	SANFRD5620115	EACH	32	\$1.28	\$1.49	\$1.71
3200	Correction fluid - 2/3 oz., white, ea.	Bic	W0FQD12	EACH	120	\$0.82	\$0.40	\$0.99
4100	Book ends - metal, black, 5-15/16" wide by 9" high, 8-3/16" deep, jumbo economy	Universal	UNV54051	PAIR	2	\$2.83	\$1.80	\$1.09
4200	Clipboard - letter, brown rigid board, 6" wide metal grip	Universal	UNV40304	EACH	15	\$0.63	\$0.79	\$0.93
4201	Clipboard - legal, brown rigid board, 6" wide metal grip	Saunders	UNV40305	EACH	5	\$0.90	\$0.89	\$1.12
4302	Finger Tip - rubber size 12, ea	SWINGLINE	SWI54032	BOX	1	\$1.12	\$1.25	\$1.28
4305	Sortkwik - fingertip moistener, 1 3/4 oz., ea.	Lee	LEE10134	EACH	15	\$1.45	\$1.39	\$1.98
4602	Receipt book - 3-part, money, 4/page, numbered, 100 set/book	Tops	TOP46808	BOOK	78	\$7.23	\$9.95	\$7.90
4701	Cup - pencil, black	Universal	UNV08108	EACH	1	\$3.03	\$1.39	\$2.34
4703	Dispenser - paper clips, magnetic, square, smoke bottom, black top	Universal	UNV74012	EACH	2	\$0.73	\$0.79	\$0.49
4705	Step file - eight sections for folders, 10-1/8"W x 11-13/16"Hx 12-1/8"D	Fellows	FEL72613	EACH	0	\$1.16	\$5.90	\$6.07
4706	Wall pocket - letter size 3" d x 6-1/2" h x14-1/2" w smoke, ea.	Deflect-O	DEF63202	EACH	7	\$4.75	\$3.99	\$7.26
4707	Wall pocket legal size	Deflect-O	DEF64302	EACH	0	\$4.89	\$6.99	\$8.40
4710	Business card holder- holds 50 cards, black	Eldon	ELD63525	EACH	4	-	\$0.52	\$0.60
4711	Shoulder rest - telephone, for regular and trimline phone, black	Softalk	SOF101	EACH	4	\$3.25	\$2.99	\$5.99
4712	Organizer - drawer tray, each	Universal	UNV53052	EACH	0	\$1.08	\$1.29	\$3.21
4800	Letter tray - side load, stackable, smoke, 2/pk	Universal	UNV08100	PACKAGE	4	\$1.37	\$2.79	\$3.01
4802	Letter tray - front load, stackable, smoke	Eldon	ELD16073ROS	EACH	2	\$3.56	\$2.60	\$8.09
5100	Stamp pad - size 1, black, foam rubber, pre-inked, 2-3/4" x 4-1/4"	Sanford	AVE21381	EACH	2	\$0.74	\$0.69	\$0.93
5101	Stamp pad - size 1, red, foam rubber, pre-inked, 2-3/4" x 4-1/4"	Avery	AVE21071	EACH	0	\$0.74	\$0.69	\$1.66
5200	Ink - stamp pad, black, 2 oz. bottle, quick dry, roll-on	Sanford	AVE21448	EACH	5	\$1.08	\$0.79	\$1.36
5201	Ink - stamp pad, red, 2 oz. bottle, quick dry, roll-on	Sanford	AVE21447	EACH	1	\$1.08	\$0.79	\$1.36
5204	Stamp pad ink - bottle black , ea.	UNIVERSAL	USS IK60	EACH	2	\$1.20	\$0.79	\$2.22
5218	COPY stamp - self inking red/blue "COPY" stamp ea	Universal	UNV SL10021	EACH	10	\$4.32	-	\$3.90
5219	Received stamp - self inking red RECEIVED stamp, ea.	Universal	UNV10067	EACH	0	\$1.80	-	\$3.90
5220	Date stamp - phrase dater 11 year band, NOT SELF INKING, ea.	COSCO	USS-RD010	EACH	1	-	\$3.99	\$1.70
6100	File folders - letter, manila, 1/3 cut, 100/box	Universal	UNV12113	BOX	87	\$4.25	\$4.70	\$5.77
6101	File folders - legal, manila, 1/3 cut, 100/box	Universal	UNV15113	BOX	95	\$5.50	\$5.70	\$7.76

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6102	File folders - legal, manila, 1/2 cut, 100/box	Universal	UNV15112	BOX	0	\$6.15	\$5.70	\$8.86
6104	File folders - letter, red, 1/3 cut, 100/box	Smead	SMD53LR	BOX	2	\$7.70	\$7.50	\$14.93
6105	File folders - letter, blue, 1/3 cut, 100/box	Smead	SMD53LBE	BOX	9	\$7.70	\$7.50	\$14.93
6106	File folders - letter, yellow, 1/3 cut, 100/box	Smead	SMD53LY	BOX	3	\$7.70	\$7.50	\$14.93
6107	File folders - letter, orange, 1/3 cut, 100/box	Smead	SMD12543	BOX	2	\$7.70	\$7.50	\$14.93
6108	File folders - letter, green, 1/3 cut, 100/box	Smead	SMD53LGN	BOX	3	\$7.70	\$7.50	\$14.93
6109	File folders - legal, blue, 1/3 cut, 100/box	Smead	SMD53CBE	BOX	5	\$9.92	\$9.50	\$19.73
6110	File folders - legal, red, 1/3 cut, 100/box	Smead	SMD53CR	BOX	1	\$9.92	\$9.50	\$19.73
6111	File folders - legal, green, 1/3 cut, 100/box	Smead	SMD53CGN	BOX	2	\$9.92	\$9.50	\$19.73
6112	File folders - legal, yellow, 1/3 cut, 100/box	Smead	SMD53CY	BOX	0	\$9.92	\$9.50	\$19.73
6113	File folders - legal, orange, 1/3 cut, 100/box	Smead	SMD17534	BOX	0	\$9.92	\$9.50	\$25.46
6116	File folders - letter, end tab, manila, 100/box	Smead	SMD24100	BOX	166	\$7.54	\$13.10	\$14.77
6118	File folder - letter, end tab, blue, 100/box	Esselte	ESSH110DBL	BOX	0	\$15.32	\$21.10	\$25.99
6119	File folder - letter, end tab, green, 100/box	Smead	SMD25110	BOX	10	\$15.49	\$21.10	\$25.21
6121	File folder - letter, end tab, red, 100/bx	Smead	SMD25710	BOX	10	\$15.49	\$21.10	\$25.21
6122	File folder - letter, end tab, yellow, 100/bx	Smead	SMD25910	BOX	5	\$15.49	\$21.10	\$25.21
6125	File folder - letter, end tab, red with fasteners, 50/bx.	Smead	SMD25740	BOX	55	\$12.20	\$22.10	\$23.86
6126	File folder - letter, end tab 2-ply 14 pt. Stock heavy duty, manila file folders, 50/bx	Esselte	SMD24210	BOX	2	\$5.90	\$7.80	\$11.39
6127	File folders - classification, 25 pt. pressboard, 6-section, 2/5 right tabs, green, letter, 10/bx	Universal	UNV10271	BOX	1	\$14.00	\$27.90	\$16.09
6128	File folders - classification, 25 pt. pressboard, 6-section, 2/5 right tabs, RED, letter, 10/bx	Esselte	ESS1257SC	BOX	1	\$15.38	\$27.90	\$22.91
6200	Hanging file folders - letter, 25/box	Universal	UNV14115	BOX	15	\$2.20	\$3.95	\$5.41
6201	Hanging file folders - legal, 25/box	Universal	UNV14215	BOX	7	\$3.11	\$4.95	\$7.36
6205	File folder - hanging, expandable with sides, letter size, 3 1/2" capacity, 10 per box	Smead	SMD 64220	BOX	4	\$17.79	\$14.15	\$29.23
6300	Tabs - hanging file folders, clear, 1/3 cut, 25/pkg	Smead	SMD64615	PACKAGE	3	\$0.85	\$0.60	\$1.50
6301	Tabs - hanging file folders, clear, 1/5 cut, 25/pkg	Smead	SMD64600	PACKAGE	3	\$0.70	\$0.60	\$1.21
6302	Tabs - durable index tabs for filing, green blue red, pk	3M	MMM-686L-GBR	PACKAGE	2	\$3.58	\$5.75	\$4.49
6304	Tabs - durable index tabs for filing, red yellow blue, pk.	3M	MMM686RYB	PACKAGE	25	\$3.58	\$5.75	\$4.49
6305	File tabs - Printable repositional plastic tabs, 1-3/4" x 1", 80 tabs/pk	Avery	AVE16282	PACKAGE	44	\$3.90	\$4.40	\$5.13
6400	Drawer frames - hanging folder, letter, 6 sets/box	Universal	UNV17000	EACH	5	\$13.99	\$1.99	\$2.13

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6401	Drawer frames - hanging folder, legal, 6 sets/box	Universal	UNV18000	EACH	3	\$15.00	\$2.39	\$2.36
6500	File guides - letter, alphabetical, 25 pt blue pressboard, 25/set, 1 set/box	Smead	SMD50376	SET	4	\$6.73	\$12.70	\$12.79
6501	File guides - legal, alphabetical, 25 pt blue pressboard, 25/set, 1 set/box	Smead	SMD52376	SET	0	\$9.30	\$14.70	\$15.26
6600	Expansion wallet - 3-1/2", letter, with red rope gussets, elastic cord, 11-3/4" x 9-1/2", each	Smead	SMD1053EL	EACH	39	\$14.60	\$1.49	\$4.80
6601	Expansion wallet - 3-1/2", legal, with red rope gussets, elastic cord, 15" x 10", each	Smead	1056EL	EACH	419	\$17.50	\$2.85	\$5.13
6608	Expansion folder - daily 1-31, letter size, open top, 12" x 10", ea	Smead	SMDR217D	EACH	0	\$6.39	\$5.00	\$12.66
6609	Expansion folder - daily 1-31, legal size, open top, 15" x 10", each	Smead	SMDR219D	EACH	2	\$7.44	\$5.35	\$15.46
6610	Expansion folder - alphabetic A-Z, letter size, open top, 12" x 10", ea	Smead	SMDR217A	EACH	5	\$3.71	\$3.30	\$8.21
6611	Expansion folder - alphabetic A-Z, legal size, open top, 15" x 10", ea	Smead	SMDR219A	EACH	0	\$4.00	\$4.35	\$11.32
6612	Expansion folder - monthly Jan-Dec, letter size, open top, 12" x 10", ea	Smead	SMD70487	EACH	4	\$3.43	\$2.99	\$8.32
6613	Expansion folder - monthly Jan-Dec, legal size, open top, 15" x 10", ea	Smead	SMD70489	EACH	1	\$4.61	\$4.39	\$11.12
6700	File pockets - 3-1/2", letter, OPEN TOP, manila lined back, 25/bx.	Esselte	ESS1524EOX	EACH	183	\$0.49	\$0.29	\$22.34
6701	File pockets - 3-1/2", legal, OPEN TOP, manila lined back, 25/bx.	Esselte	SMD1526E	EACH	3	\$0.64	\$0.39	\$28.10
6702	File jackets - letter, 11 pt. manila, flat expansion, thumbcut, 2-ply top, 100/box	Universal	UNV72300	BOX	14	\$8.00	\$13.10	\$13.86
6703	File jackets - legal, 11 pt. manila, flat expansion, thumbcut, 2-ply top, 100/box	Universal	UNV72500	BOX	0	\$11.00	\$15.00	\$17.26
6704	File jackets - letter, 11 pt. manila, 2" expansion, thumbcut, single-ply top, 50/box	Universal	UNV76300	BOX	7	\$8.33	\$12.90	\$14.31
6705	File jackets - legal, 11 pt. manila, 2" expansion, thumbcut, single-ply top, 50/box	Universal	UNV76500	BOX	1	\$9.47	\$12.90	\$16.93
6801	Storage boxes - files, 9-1/2" x 6"x23-1/4", ctn	Fellows	FEL00022	CARTON	0	-	\$71.10	\$104.79
6802	Storage boxes - legal size only, 15"x10-1/4"x24" retractable plastic access grips, each	Universal	UNV75131	CARTON	7	\$18.30	\$54.50	\$60.61
6803	Storage boxes - file, 12" x 10" x 15 1/4", medium-duty - letter-legal, white, ea STANDARD	Universal	UNV95223	EACH	341	\$18.30	\$21.48	\$23.21
6804	Storage boxes - file, 12" x 10" x 15 1/4", heavy-duty - letter-legal, wood grain, ctn	Fellowes	FEL00725	CARTON	18	\$22.00	\$38.25	\$51.92
7100	Glue sticks - for envelopes, 3 sticks per pkg	Avery	AVE00134	PACKAGE	320	\$1.40	\$1.19	\$1.41
7102	Glue - stick, non-toxic, dries clear, 1.41 oz	Universal	UNV75749	EACH	1	\$1.04	\$0.20	\$0.66
7103	Glue - super, tube, .07 oz., bonds instantly	Scotch	MMM 6045	EACH	10	\$0.70	\$0.65	\$0.53
7200	Tape - transparent, 1" core, 3/4" x 1296", Scotch 3M #810, w/o dispenser	Universal	UNV83436	ROLL	315	\$0.48	\$0.42	\$0.80
7201	Tape - 1" masking tape, 3 ROLLS PER PACKAGE	Universal	UNV51301	PACKAGE	5	\$14.19	\$3.75	\$3.33

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7203	Tape - box sealing tape, 1.89x 5468 yds, 3" core, roll, 6/PK ORDER BY THE PACK OF SIX	Universal	UNV63120	EACH	33	\$4.63	\$3.95	\$7.56
7204	Tape - filament, 1" x 60", 3" core, 9 ROLLS PER PKG	3M	MMM C50	PACKAGE	7	\$4.50	\$9.85	\$15.16
7300	Dispenser - tape, black, for desk, 3/4", 1" core, 1/ea	Scotch	UNV15001	EACH	6	\$1.20	\$0.49	\$1.08
7500	Envelope moistener - squeeze bottle, 2 oz.	UNIVERSAL	UNV56502	EACH	10	\$0.99	\$0.19	\$0.23
7601	Mounting squares - 1", double coated, pre-cut, 16 squares per pack	3M	MMM111	PACKAGE	2	\$0.97	\$0.85	\$1.21
8101	Labels - self-adhesive, 2" x 4", white, 120/box	Universal	UNV50113	BOX	0	\$7.94	\$0.85	\$1.07
8106	Labels - copier 33- 1"x 2" labels per sheet, 100 sheets/bx	Universal	UNV90102	BOX	0	-	\$6.00	\$11.94
8107	Labels - laser, 30-2 5/8" x 1" labels per sheet, 100 sheets/bx.	Universal	UNV80102	BOX	26	\$6.07	\$6.00	\$9.83
8108	Labels - laser, 20- 4"x1" labels per sheet, 100 sheets/bx.	Universal	UNV80104	BOX	8	\$26.75	\$6.00	\$9.83
8109	Labels - laser, 10- 2"x4" labels per sheet, 100 sheets/bx	Universal	UNV80107	BOX	7	-	\$6.00	\$9.83
8111	Labels - dot matrix, 3-1/2" x 15/16", 5000 labels/box	Universal	UNV75113	BOX	7	\$22.47	\$7.99	\$12.32
8116	Labels - dots, red, 3/4", 1000/bx	Avery	AVE30565	BOX	2	\$2.30	\$1.50	\$3.44
8117	Labels - dots, yellow, 3/4", 1000/bx	Avery	AVE05462	BOX	6	\$2.30	\$1.50	\$3.44
8125	Label cartridge - for DYMO label writer printer, 1-1/2" x 3-1/2" - 700 labels per roll; 2 rolls/bx.	Esselte	DYM30252	BOX	178	\$12.00	\$19.75	\$16.68
8200	Reinforcements - rings, white, self-adhesive for 1/4" hole, 200/box	Avery	902-05729	BOX	4	\$0.64	\$0.29	\$1.04
8201	Reinforcements - strips, white, self-adhesive for torn paper edges, clear mylar 200/box - each bx	C-Line	CLI64112	BOX	4	\$11.41	\$6.20	\$12.97
8300	Seals - notary, 2" self-adhesive, gold, 42/pkg	AVERY	AVE05868	PACKAGE	5	\$1.86	\$2.79	\$2.34
8400	Post-it - 1-1/2" x 2", yellow, 12/pkg	Universal	UNV35662	PACKAGE	91	\$1.09	\$1.20	\$1.42
8401	Post-it - 3" x 3", yellow, 12/pkg	Universal	UNV35668	PACKAGE	131	\$2.15	\$2.20	\$3.26
8403	Post-it - flags, yellow, 1" x 1-3/4", 50/dispenser	3M	MMM680YW2	EACH	67	\$2.60	\$2.95	\$3.64
8404	Post-it - flags, blue, 1" x 1-3/4", 50/dispenser,	3M	MMM680BE2	EACH	15	\$2.60	\$2.95	\$3.64
8405	Post-it - flags, red, 1" x 1-3/4", 50/dispenser	3M	MMM680RD2	EACH	39	\$2.60	\$2.95	\$3.64
8406	Post-it - flags, green, 1" x 1-3/4", 50/dispenser	3M	MMM680GN2	EACH	15	\$2.60	\$2.95	\$3.64
8407	Post-it - flags, orange, 1" x 1-3/4", 50/dispenser	3M	MMM680OE2	EACH	30	\$2.60	\$2.95	\$3.64
8410	Sign - Here Tabs, assorted color flag set, includes 30 ea. Yellow, blue, green, red; 20 flags per dispenser; 120/pkg.	3M	MMM684SH	PACKAGE	15	\$1.95	\$2.79	\$4.17
9201	Punch - 2-hole, 1/4" round hole, 2-3/4" center to center, 25 sheet, calibrated position guide, removable chip holder, Model 10X	Universal	UNV74222	EACH	14	\$2.41	\$2.79	\$2.83
9202	Punch - 3-hole, 9/32" round hole, 2 or 3 punch, 11 sheet, removable clip holder, black, sturdy lever handle, Model 20L	Universal	UNV74323	EACH	3	\$4.40	\$3.50	\$3.72
9301	Ruler - 12" plastic, beveled, 1/16" scale	Universal	UNV59022	EACH	1	\$0.34	\$0.12	\$0.40

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9302	Engineering scale - full divided 10,20,30,40, 50, & 60 parts to an inch. Color coded grooves. Ea	Staedtler	STD 98718-34BK	EACH	0	\$1.73	\$2.80	\$4.76
9401	Scissors - righthanded, 7", straight trimmers, carbon steel blades w/black handles	Deskworks *	ACM10703	EACH	17	-	\$1.35	\$2.27
9501	Staples - STANDARD,strips of 210, 5000/bx	Swingline *	ACC35108	BOX	182	\$0.49	\$0.39	\$0.67
9507	Staples - heavy duty, 100 sheet capacity, 1/2", 1000/bx	Bostitch	SB3512-1M	BOX	4	\$2.30	\$1.29	\$2.16
9508	Staples - heavy duty, 150 sheet capacity, 5/8", 1000/bx	Bostitch	SB35558-1M	BOX	5	\$1.65	\$1.29	-
9511	Staples - heavy duty, Swingline, 100 sheet capacity, 1/2", 1000/bx	Swingline	SWI 35312	BOX	5	\$1.51	\$2.90	\$3.74
9600	Stapler - desk, stapler w/staple remover attached, black	Swingline	SWI71201	EACH	9	\$10.10	\$8.15	\$10.46
9602	Stapler - hand, loads half-strip of standard staples, black	Universal	UNV43138	EACH	4	\$2.55	\$5.69	\$5.87
9603	Stapler - desk, loads full strip	Swingline	SWI40701	EACH	34	\$2.97	\$3.95	\$4.91
9604	Stapler - Swingline 415 heavy duty; staples up to 160 sheets, ea	Swingline	SWI39005	EACH	5	\$18.00	\$17.95	\$20.69
9700	Staple remover - pincher type, steel and brown plastic, each	Universal	UNV00700	EACH	18	\$0.29	\$0.15	\$0.28
9701	Staple remover - multi staple puller; pulls both standard and heavy duty up to 1/2" deep	Max	MXB RZ3F	EACH	0	\$5.60	\$4.95	-
9702	Staple remover - Steel jaws, Wide finger tabs with nonslip surface. Black	Swingline	SWI38101	EACH	5	\$4.40	\$2.65	\$2.12
9703	Staple remover - flat used for removing heavy duty staples, ea.	Swingline	SWI37141	EACH	6	-	\$2.00	\$2.14
9800	Letter opener - hand, steel, 9" long	Universal	UNV31750	EACH	4	\$0.43	\$0.49	\$0.37
9801	Letter opener - razor, concealed blade, plastic, 2-1/2" long, 3/PK	Universal	UNV31803	PACKAGE	38	\$0.56	\$0.49	\$1.01
10001	Plotter paper - 36" x 100' roll, heavyweight coated paper	HP *	HEWC1861A	ROLL	2	\$20.00	\$22.00	\$21.43
10100	Adding tape - STANDARD white bond, 150 ft., 2-1/4", 100/ctn, per roll	Universal	UNV35710	ROLL	210	\$28.00	\$29.00	\$43.82
10201	Dry toner - 8 1/2" x 11", 100/bx. Transparencies for copiers/ laser toner cartridges	Scotch	MMM PP2500	BOX	12	\$11.25	\$12.95	\$19.80
10300	Envelopes - coin, #5-1/2, 3-1/8" x 5-1/2", gummed flap, 500/bx.	National	94961	BOX	9	\$11.55	\$18.15	-
10308	Envelopes - 6"x10" self sealing puncture resistant padded mailer, 25/bx., Ea	Seal Air Corp	ANLE10185	EACH	121	\$4.40	\$13.50	-
10309	Envelopes - 8-1/2" x 12" self sealing puncture resistant padded mailer. 25/box, Ea	Seal Air Corp	ANLE10187	EACH	105	\$5.20	\$18.50	-
10310	Envelopes - 14-1/4" x 20" self sealing puncture resistant padded mailer, 25/bx., Ea	Seal Air Corp	ANLE10192	EACH	1	-	\$39.50	-
10400	Pads - paper, yellow 8 1/2" x 11", 16# basis, 3/8" wide lines, ruled w/marginal line, perforated, top stub, pad	Universal	UNV10630	PAD	420	\$4.29	\$6.60	\$6.49
10401	Pads - paper, yellow, 8 1/2" x 14", 16# basis, 3/8" wide lines, ruled w/marginal line, perforated, top stub, pad	Universal	UNV40000	PAD	84	\$5.24	\$9.00	\$10.28

BID TABULATION - OFFICE SUPPLIES 2011

OFFICE SUPPLIES 2011 BID OPENING 10-19-10						QUILL	SUPPLY CONCEPTS	METRO
CTY ID	ITEM DESCRIPTION	SUGGESTED MANUFACTURE	SUGGESTED ITEM #	UNIT OF MEASURE	USAGE			
10402	Pads - paper, yellow, 5" x 8", 16# basis, 3/8" wide lines ruled w/marginal line, perforated, top stub, pad	Universal	UNV46200	PAD	415	\$2.19	\$4.20	\$5.32
10500	Steno notebooks - 80 sheets, gregg ruling, line down center, green paper, pad	Universal	UNV86920	PAD	163	\$3.50	\$0.75	\$0.97
10501	Spiral collegiate notebooks - 11" x 8-1/2", single subject, 3-hole punched, asstd front covers, 80 sheets/pad	Mead	MEA06382	EACH	7	\$0.56	\$1.95	\$2.88
10600	Phone message books - "While You Were Out", 4 forms/page, carbonless duplicate, wirebound, 400 sets/book	Universal	UNV48003	BOOK	3	\$1.48	\$1.50	\$2.78
10811	Index cards - plain, white, 3" x 5", 100/pkg.	Esselte	ESS30	PACKAGE	34	\$0.27	\$0.30	\$0.50
10812	Index cards - ruled, white, 3" x 5", 100/pkg	Esselte	ESS31	PACKAGE	12	\$0.27	\$0.30	\$0.50
10815	Index cards - plain, white, 4" X 6", 100/pkg	Esselte	ESS40	PACKAGE	146	\$0.49	\$0.40	\$0.87
11200	Eraser - pencil cap, bx/100, ea	Sanford	SAN73015	BOX	1	\$0.85	\$3.50	\$4.37
11201	Eraser - refills, for automatic pencils, 3 refills/tube, 3 tubes/ box	Pentel	PENZ21	PACKAGE	0	\$0.61	\$0.49	\$0.76
11203	Eraser - refills, for Pentel Clic, 2 erasers/pkg, 2 pkg/bx	Pentel	PENZER2	PACKAGE	6	\$0.83	\$0.79	\$0.97
11300	Highlighter - yellow, broad chisel tip, ea	Bic	BIC-BLMG11YW	EACH	242	\$1.50	\$4.20	\$3.92
11301	Highlighters - assorted colors, yellow, pink, blue, green and orange, sold only per set	Bic	BIC BLP51WASST	SET	16	\$4.08	\$1.90	\$1.90
11302	Highlighter - blue, broad chisel tip,dz.	Universal	UNV08864	DOZEN	2	\$1.74	\$3.79	\$3.39
11303	Highlighter - orange, broad chisel tip, dz	Universal	UNV08863	DOZEN	2	\$3.46	\$3.79	\$3.39
11304	Highlighter - green, broad chisel tip,dz	Universal	UNV08862	DOZEN	2	\$1.74	\$3.79	\$3.39
11306	Towelettes - dry erase towelettes, pop up container, 50 6" x 9" sheets/container	Expo	SAN81850	CONTAINER	0	\$4.13	\$2.75	\$5.16
11307	Markers - dry erase, fine pt., 4-color set; sold only per set	Expo	SAN86074	SET	5	\$2.43	\$2.99	\$2.88
11308	Markers - dry erase, CHISEL med. pt., 4-color set; sold only per set	Expo	SAN80792	SET	6	\$4.15	\$2.99	\$5.18
11309	Markers - permanent, black, chisel pt., 12/bx, ea	Universal	UNV07051	EACH	161	\$2.10	\$3.00	\$2.36
11310	Markers - permanent, red, chisel pt., ea	Universal	UNVO7052	DOZEN	1	\$2.10	\$3.00	\$2.36
11312	Highlighter - yellow, thin line Briteliner, ea	Bic	BICBL11-YW	DOZEN	4	\$2.65	\$4.20	\$3.92
11350	Pen - Counterfeit Bill Detector pen, ea	DriMark	DRI 351B1	EACH	0	\$1.41	\$1.95	\$2.09
11400	Pencils - #2, yellow hexagon barrel, dz	Universal	UNV55400	DOZEN	12	\$0.86	\$0.49	\$0.58
11401	Pencils - automatic, .5mm, covered eraser, black barrel, 12/box	Pentel	PENA125A	EACH	27	\$8.80	\$1.10	\$1.16
11402	Pencils - automatic, .7mm, covered eraser, dark blue barrel, 12/box	Pentel	PENA127C	EACH	24	\$7.96	\$1.10	\$1.16
11403	Pencils - automatic, 9mm, covered eraser, brown barrel, 12/box	Pentel	PENA129E	EACH	12	\$1.86	\$1.10	\$1.16
11404	Pencils - lead refills, .5mm, 12 leads/tube, sold per tube	Pentel	PEN C505HB	TUBE	2	\$0.38	\$0.25	\$0.49
11405	Pencils - lead refills, .7mm, 12 leads/tube, sold per tube	Pentel	PEN 50HB	TUBE	12	\$0.38	\$0.25	\$0.49

BID TABULATION - OFFICE SUPPLIES 2011

OFFICE SUPPLIES 2011 BID OPENING 10-19-10						QUILL	SUPPLY CONCEPTS	METRO
CTY ID	ITEM DESCRIPTION	SUGGESTED MANUFACTURE	SUGGESTED ITEM #	UNIT OF MEASURE	USAGE			
11406	Pencils - lead refills, .9mm, 12 leads/tube, 3 tube/box, sold per tube	Pentel	PEN509HB	TUBE	0	-	\$0.25	\$0.49
11408	Pencils - sharp writer pencils, #2, 12/bx	Paper Mate	PAP30301	DOZEN	0	\$2.51	\$1.99	\$3.13
11605	Pens - Uni-ball, .2mm, blue, 12/box	Sanford	SAN60153	DOZEN	5	\$6.91	\$3.00	\$7.51
11606	Pens - Uni-ball, .2mm, black, 12/box	Sanford	SAN60151	DOZEN	8	\$6.91	\$3.00	\$7.51
11607	Pens - Uni-ball, .3mm, black, 12/box	Sanford	SAN60101	DOZEN	2	\$6.91	\$3.00	\$7.51
11610	Pens - Precise, extra fine, black, 12/box	Pilot	PIL35334	DOZEN	0	\$8.10	\$6.50	\$13.20
11611	Pens - Precise, extra fine, red, 12/box	Pilot	PIL35336	DOZEN	1	\$8.10	\$6.50	\$13.20
11702	Pens - counter, black, refillable, each	PMF	PAP MF05057	EACH	0	\$3.48	\$1.79	\$2.20
11797	Pens - ballpoint, Bic Round, fine pt., red, non-refillable, 12/box	Bic	BIC GSFG11-RD	DOZEN	1	\$0.84	\$0.79	\$1.87
11798	Pens - ballpoint, Bic Soft Feel, med pt., red, non-refillable, 12/box	Bic	BICSGSM11RD	DOZEN	1	\$3.58	\$4.99	\$4.23
11799	Pens - ballpoint, Bic Soft Feel, med pt., blue, non-refillable, 12/box	Bic	BICSGSM11BE	DOZEN	28	\$3.58	\$4.99	\$4.23
11800	Pens - ballpoint, Bic Soft Feel, fine pt., black, non-refillable, 12/box	Bic	BICSGSF11BK	DOZEN	0	\$0.84	\$4.99	-
11801	Pens - ballpoint, Bic Soft Feel, med. pt., black, non-refillable, 12/box	Bic	BICSGSM11-BK	DOZEN	32	\$3.58	\$4.99	\$4.23
11802	Pens - ballpoint, Better Grip, fine pt., BLUE 12/bx	Pilot	PIL30041	DOZEN	0	\$0.95	\$4.99	\$5.02
11809	Pens - ballpoint, stick, fine pt., blue, w/cap, 12/box	Sanford	SAN3361131	DOZEN	4	\$0.95	\$0.89	\$1.21
11810	Pens - ballpoint, stick, fine pt., black, w/cap, 12/box	Sanford	SAN3381131	DOZEN	0	\$0.95	\$0.89	\$1.21
11811	Pens - ballpoint, stick, med pt., red, w/cap, 12/box	Sanford	SAN3321131	DOZEN	7	\$0.95	\$0.89	\$1.21
11812	Pens - ballpoint, stick, med. pt., black, w/cap, 12/box	Sanford	SAN3331131	DOZEN	55	\$0.95	\$0.89	\$1.21
11813	Pens - ballpoint, stick, med. pt., blue, w/cap, 12/box	Sanford	PAP3311131	DOZEN	30	\$0.95	\$0.89	\$1.21
11822	Pencil sharpener - battery operated, uses 4 AA batteries, ea.	Hunt	EPI16750	EACH	0	\$12.92	\$5.99	-
11827	Pens - ballpoint, Bic Stic, fine pt., black, 12/box	Bic	BICGSF11BK	DOZEN	4	\$0.84	\$0.89	\$1.23
11829	Pens - ballpoint, Bic Stic, med. pt., black, 12/box	Bic	BICGSM11BK	DOZEN	10	\$0.84	\$0.89	\$1.23
11830	Pens - ballpoint, Bic Stic, fine pt., blue, 12/box	Bic	BICGSF11BE	DOZEN	3	\$0.84	\$0.89	\$1.23
11831	Pens - ballpoint, Bic Stic, med. pt., blue, 12/box	Bic	BICGSM11BE	DOZEN	4	\$0.84	\$0.89	\$1.23
11835	Pens - ballpoint, retractable, black	Bic	BICCSM11BK	DOZEN	13	\$3.84	\$4.99	\$4.54
11836	Pens - ballpoint, retractable, med pt blue	Bic	BICCSM11BE	DOZEN	12	\$3.84	\$4.99	\$4.54
11903	Pens - porous, Sharpie, fine pt., 1.0mm, black, 12/box	Sharpie	SAN30001	DOZEN	13	\$5.08	\$5.99	\$7.22
11904	Pens - porous, Sharpie, extra fine pt., .4mm, black, 12/box	Sharpie	SAN35001	DOZEN	5	-	\$5.99	\$7.84
11905	Pens - porous, Sharpie, fine pt., 1.0mm, red, 12/box	Sharpie	SAN30002	DOZEN	3	-	\$5.99	\$7.22
11907	Pens - Sanford Uniball Gel RT pens, medium point, black	Sanford	SAN65940	DOZEN	0	\$9.68	\$5.99	\$12.08
11909	Pens - refill, for Pilot Dr Grip gel refill, and Pilot G2 gel ink refill, fine point, black, 2/pkg	Pilot	PIL77240	PACKAGE	5	-	\$1.19	\$1.23

BID TABULATION - OFFICE SUPPLIES 2011

OFFICE SUPPLIES 2011 BID OPENING 10-19-10						QUILL	SUPPLY CONCEPTS	METRO
CTY ID	ITEM DESCRIPTION	SUGGESTED MANUFACTURE	SUGGESTED ITEM #	UNIT OF MEASURE	USAGE			
11911	Pens - Pilot G2 gel ink fine pt black pen, ea	Pilot	PIL31020	DOZEN	0	-	\$4.99	\$12.87
11912	Pens - Pilot Gel rt fine pt blue pens, ea.	PILOT	PIL31021	DOZEN	0	-	\$4.99	\$12.87
11913	Pens - Sanford Uni-ball Signo 207 same as Gel RT, retractable roller pen, medium pt., blue, dz.	SANFORD	SAN33951	DOZEN	4	-	\$14.10	\$13.49
11914	Pens - ballpoint, UNIBALL Signo gel grip, med. Pt black ink, DZ.	SANFORD	SAN65450	DOZEN	14	-	\$8.50	\$11.61
12105	Ribbon - typewriter, correctable, Lexmark 1380999, 1/box	*Lexmark	LEX1380999	EACH	3	\$9.11	\$4.00	\$9.10
12112	Ribbon - calculator, black/red nylon, Nu-Kote BR80C, EA	DPS	R3027	EACH	41	\$0.71	\$0.97	\$0.71
12116	Ribbon - typewriter for use in Brother typewriter, ea	DPS	R1420	EACH	7	\$0.98	\$2.20	\$1.76
12202	Lift-off tape - typewriter, Lexmark 1337765, 1/box	Lexmark	LEX1337765	EACH	3	\$7.35	\$2.70	\$7.48
12203	Lift-off tape - typewriter, Nu-Kote 86L, 6/box	DPS	R51816	BOX	2	\$3.89	\$1.95	\$2.93
13200	Batteries - AA, alkaline, 20 pkg, ea	Eveready	EVEA91FP24	EACH	1828	\$5.46	\$17.00	\$13.16
13201	Batteries - AAA, alkaline, 12 pkg, ea	Eveready	EVEA92FP12	EACH	395	\$4.14	\$10.20	\$7.58
13202	Batteries - C, alkaline, 8 pkg, ea	Eveready	EVEA938	EACH	72	\$6.10	\$7.20	\$10.08
13203	Batteries - D, alkaline, 8 pkg, ea	Eveready	EVEA958BP8	EACH	232	\$6.10	\$7.20	\$13.31
13204	Batteries - 9 Volt Alkaline, 4/pkg, each	Eveready	EVEA5224	EACH	73	\$6.10	\$7.96	\$10.08
17100	Diskettes - 3.5", IBM, DS/HD, formatted, 10/bx	MAXELL	MAX556423	BOX	4	\$2.75	\$1.85	\$2.93
17101	CDRW - rewriteable cds, Speed 10x, Capacity 650 Mb/74 min., 5/pkg., ea	Imitation *	IMN16950	EACH	155	\$2.87	\$1.12	\$5.32
17102	CDR- recordable cd's, 700mb/80 min playtime, spindle storage, 100 ea.	INNOVERA	IVR77990	PACKAGE	6	\$2.76	\$19.95	\$19.92
17103	CDR - recordable cds, Speed 48X, 700Mb/80 min.play time, slim jewel, 10/pkg, ea	Imitation *	IMN17332	EACH	307	-	\$0.39	\$5.51
17104	DVD-R/RAM - rewriteable dvd's,rewriteable 1000 times, Capacity 9.4GB/Double-Sided, 5/pk. Ea	INNOVERA	IVR46805	EACH	100	\$2.76	\$0.36	\$3.58
17105	DVD+RW - rewritable dvds,Capacity 4.7GB/Single-Sided, 2 hours min. play time, 5/PKG,ea	Imitation *	IMN16804	EACH	55	-	\$0.59	\$6.34
17106	CDR - SPINDLE 52X, 100 PER SPINDLE	INNOVERA	IVR 77802	PACKAGE	0	-	\$22.10	\$26.67
17110	DVD-R - SPINDLE, 4.7 GB, 16X,SILVER, 50/PER PACK	INNOVERA	IVR46850	PACKAGE	0	-	\$17.10	\$20.12
17200	PHOTO PAPER - GLOSSY, 60 LBS., 8-1/2 x 11, 50 SHEETS/PKG.	EPSON	SO41649	PACKAGE	0	\$15.77	\$15.10	\$16.53
17210	CD/DVD ENVELOPES,WHITE 50/BX	INNOVERA	IVR 39403	BOX	0	\$1.35	\$4.95	\$1.80
17300	DPSXL Compressed air duster - ozone safe, 10 oz. Cans	UNIVERSAL	IVR51501	EACH	104	\$2.69	\$2.95	\$2.62
17400	Surge protector - 6-outlet, 6-ft. cord, 450 joule, 330V clamp rating, steel housing, visual surge indicator, nanosecond response time	Fellows	FEL99012	EACH	5	\$8.52	\$9.25	\$10.34
17500	Mouse pad - sponge rubber pad, 10-3/4" x 8-1/2", blue	Fellows	FEL91141	EACH	3	\$0.70	\$15.50	\$13.52
17501	Wrist rest - foam cushion pad, all colors	Fellows	FEL91137	EACH	0	\$13.48	\$1.69	\$13.52

BID TABULATION - OFFICE SUPPLIES 2011

OFFICE SUPPLIES 2011 BID OPENING 10-19-10						QUILL	SUPPLY CONCEPTS	METRO
CTY ID	ITEM DESCRIPTION	SUGGESTED MANUFACTURE	SUGGESTED ITEM #	UNIT OF MEASURE	USAGE			
18100	Calendar - desk, daily, refill, 3-1/2" x 6", one color, 2 pages for each weekday	At-A-Glance	AAGE717-50	EACH	1	\$1.53	\$0.99	\$1.34
18101	Base - for E717-50 calendar refills, black, ea	At-A-Glance	AAGE1700	EACH	0	\$8.31	\$3.95	\$8.46
18102	Calendar - desk, daily, refill, 3-3/4" x 3", one color, 2 pages for each weekday, past & future month blocks	At-A-Glance	AAGE919-50	EACH	19	-	\$4.99	\$5.27
18103	Base - for E919-50 calendar refills, black, ea	At-A-Glance	E1900	EACH	0	\$7.30	\$3.95	\$7.42
18200	Calendar - desk pad, 22" x 17", non-refillable, ruled daily blocks, vinyl corners, eyelets for hanging,	At-A-Glance	AAG SK2400	EACH	159	\$2.81	\$2.69	\$2.78
18301	Calendar - wall, one-year, metal bound, unruled daily blocks, hanging eyelet, 24" x 36", blue ink	At-A-Glance	AAGPM1228	EACH	7	\$6.71	\$6.60	\$6.89
18401	Appointment book - daily, 4-7/8" x 8", DayMinder, nonrefillable, ruled, one day per page, 2 month reference blocks	At-A-Glance	AAGG100-00	EACH	3	\$6.96	\$9.00	\$9.38
18402	Appointment book - daily, 4-7/8" x 8",FOUR PERSON scheduling, DayMinder, nonrefillable, ruled, one day per page, 2 month reference blocks	At-A-Glance	AAGG560-00	EACH	8	\$23.31	\$22.95	\$23.71
18502	Appointment book - weekly, 6-7/8" x 8-3/4", nonrefillable, ruled, one week per spread, 12 month reference blocks	At-A-Glance	AAGG53500	EACH	1	\$9.44	\$8.99	\$9.61
18503	Appointment book - weekly, 8-1/4" x 10 -7/8", nonrefillable, ruled, one week per spread, 12 month reference blocks	At-A-Glance	AAG7095005	EACH	4	\$13.44	\$11.45	\$11.96
18504	Appointment book - weekly/monthly, 8" x 9-7/8", simulated leather, black	AT-A-GLANCE	AAG 76-01-05	EACH	4	\$18.41	\$15.10	\$16.39
18600	Appointment book - monthly, 6-7/8" x 8-3/4", nonrefillable, unruled, one month per spread, 6 month reference blocks, 16 month fiscal	At-A-Glance	AAG7012705	EACH	2	-	\$9.15	\$9.02
18601	Appointment book - monthly, 9" x 11", nonrefillable, unruled, one month per spread, 13 month Jan-Jan, telephone/address pages	At-A-Glance	AAG70260-05	EACH	16	-	\$8.90	\$9.23

BID TABULATION - OFFICE SUPPLIES 2011

OFFICE SUPPLIES 2011 BID OPENING 10-19-10						QUILL	SUPPLY CONCEPTS	METRO
CTY ID	ITEM DESCRIPTION	SUGGESTED MANUFACTURE	SUGGESTED ITEM #	UNIT OF MEASURE	USAGE			
18602	Appointment book - monthly, 6-7/8" x 8-3/4", nonrefillable, unruled, one month per spread, 6 month reference blocks, memo section	At-A-Glance	AAGG400-00	EACH	13	\$7.45	\$6.90	\$7.58
18603	Appointment book - monthly, 8-1/2" x 11", refillable, unruled, one month per spread, 6 month reference blocks, 3 year monthly planner, tabbed yearly dividers. Multi-ring binder style, simulated leather cover. Black ea	At-A-Glance	AAGG70-236-05	EACH	4	-	\$33.10	\$34.34
18615	Refill for 70-236-05 and 70-296-05, year 2011	At-A-Glance	AAG 70-923-71	EACH	0	-	\$5.90	\$7.27
18616	Refill for 70-236-05 and 70-296-05, year 2012	At-A-Glance	AAG-70-923-72	EACH	0	-	\$5.90	\$7.27
19100	Cassettes - leaderless, ,20/bx.90 min. dictating cassettes,10/BX, EA	Maxwell	MAX102211	EACH	120	-	\$1.25	\$0.99
19101	Cassettes - MICRO, 60min.3/PKG	MAX	MAX179030	PACKAGE	134	-	\$2.00	\$2.29
21100	Binding combs - 5/16", 40 sheet capacity, black, 100/bx	FELLOWS	FEL52507	BOX	0	-	\$2.00	\$3.88
21101	Binding combs - 3/8", 55 sheet capacity, black, 25/bx	ACCO	4090022	BOX	2	\$1.32	\$1.75	\$2.01
21102	Binding combs - 1/2", 90 sheet capacity, black, 25/bx	ACCO	4090034	BOX	0	\$3.27	\$2.50	\$2.77
21103	Binding combs - 5/8", 120 sheet capacity, black, 25/bx	ACCO	4090046	BOX	1	-	\$3.85	\$4.16
21104	Binding combs - 3/4", 150 sheet capacity, black, 25/bx	ACCO	GBC4090052	BOX	5	\$5.44	\$4.00	\$4.53
21105	Binding combs - 1", 200 sheet capacity, black, 50/bx	GBC	FEL52328	BOX	16	\$8.03	\$4.30	-
21106	Binding combs - 1-1/2", 250 sheet capacity, black, 10/bx	GBC	4200010	EACH	0	\$17.26	\$21.95	\$27.78
22201	Phone Cord - Handset 12', dark gray, ea.	Tech Electronics	B107	EACH	11	-	\$3.75	-
22400	Wall clock - quartz, 11-1/2" dia., black case, AA battery required	UNIVERSAL	UNV 10431	EACH	2	\$3.40	\$12.50	\$10.31
22500	Visitor register book - columns for date, name, address, time, remarks, holds 1500 entries, hardcover, white ledger paper, 112 pages, 14 lines per page, letter size	Wilson-Jones	WLJS490	EACH	6	\$39.00	\$21.00	\$29.07
22600	Posterboard - White, 22" x 28", 50 per pk, per sheet	Bienfang	EPI-750-173	EACH	4	-	\$0.45	\$32.68
22800	Waste basket - 7 gallon	Rubbermaid	RUB29561	EACH	0	\$2.60	\$3.15	-
22901	Dry Erase Board - 36" x 24" with wooden frame	Quartet	QRTS573	EACH	0	\$23.00	\$20.90	\$30.83
22902	Cork board - 36" x 24" with wood frame	Quartet	QRT303	EACH	3	\$21.00	\$19.90	\$27.64
23000	Floor Mats - 36" x 48" with lip of 19" x 10" for low pile carpets	Rubbermaid	RUB11265Q	EACH	9	\$12.00	\$17.50	-
24001	Laminating Pouches - lettersize, 3 ML, 100/BX.	GBC	GBC3745022	BOX	10	\$18.00	\$19.95	\$19.49
24002	Laminating Pouches - legal size, 3 ml, 50/bx	GBC	GBC3745011	PACKAGE	2	-	\$17.50	\$25.53
25000	Business card kit - ivory color, 250 cards per kit	Avery	AVE8376	PACKAGE	2	\$6.90	\$8.20	\$8.77
26000	Shredder Oil - 12 oz. Bottle, used for oiling shredder blades, ea.	Fellows	FEL35250	EACH	1	\$4.00	\$3.99	\$5.47
AFFIDAVIT COMPLETED						YES	YES	YES
COPY OF INSURANCE PROVIDED						NO	YES	YES
COMMENTS:								