



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Dennis Gannon
County Executive

DEPARTMENT OF COUNTY SERVICES AND CODE ENFORCEMENT

Eric Larson – Director

725 Maple Street – Annex Building
Hillsboro, Missouri 63050
www.Jeffcomo.org

Planning Division
797-5580 / Fax 797-5598

Code Enforcement Division
797-5310 / Fax 797-5077

Solid Waste Division
797-5036 / Fax 797-6120

Animal Control Division
797-5577 / Fax 948-2522

March 20, 2020

Customers:

Effective immediately, the Planning Division office will be closed to visitors. The office is still open to transact business. All business shall be conducted electronically.

Please call 636-797-5580 for instructions on how to submit documents electronically.

Project Inspections

To schedule an inspection, please call 636-797-5580. You will be provided with instructions on how to speak with an inspector and schedule an inspection, if necessary.

Deeds, Minor Subdivision Plats, Boundary Adjustment Plats

If you have a deed, minor subdivision plat, or boundary adjustment plat that needs to be approved by the Planning Division, please call 636-797-5580 for instructions. If it is necessary to have a hard copy of your documents approved, staff will meet you outside the Annex building to collect your documents and payment.

General Planning Related Questions

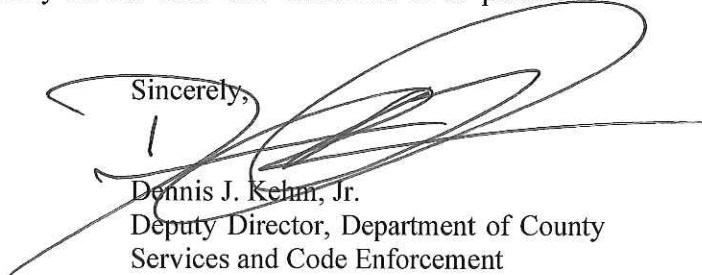
If you have general questions regarding how your property is zoned, what your setbacks are, etc., these questions can be answered over the phone or via email. Please call 636-797-5580 to speak with a staff member of the Planning Division for assistance.

Violations/Complaints

During this emergency, the inspection of violations is not a priority. If you wish to register a complaint regarding a zoning violation, please call 636-797-5580. Your information will be taken over the phone. At such time as the Planning Division staff is able, the violation will be investigated.

It is our desire to continue to conduct as much business as possible. We apologize for any inconvenience or delay that these measures may cause, but the safety of our staff and customers is of paramount importance.

Sincerely,



Dennis J. Kehm, Jr.
Deputy Director, Department of County
Services and Code Enforcement