



# County of Jefferson

## State of Missouri

Maple Street Annex  
725 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Ken Waller  
County Executive

### DEPARTMENT OF PUBLIC WORKS

**Jason Jonas, P.E. - Director**

**Kristy Moss, P.E. - Deputy Director**

Telephone: 636-797-5340 · Fax: 636-797-5565

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

**Kurt Wengert, P.E.**  
Highway Division Superintendent  
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**Deborah Lehnhoff, P.E.**  
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**David C. Mikusch**  
Fleet Services Manager  
636-797-6017

**Kerry W. Rogers**  
Facilities Services Manager  
636-797-5011

**Stormwater Division**  
Help Line  
636-797-6228

May 10, 2016

RE: Stroup Road Bridge Replacement  
Project No. STP-5403(656)

### PRE-BID MEETING MINUTES

A Pre-Bid meeting for the above referenced project was held on Tuesday at 10:00 A.M., May 10, 2016 at the Jefferson County Public Works Department in the Annex Building. An attendance sheet was distributed and signed by all in attendance and shall become a part of these minutes.

An Agenda for the meeting was presented by Robert Russell, Project Manager, and discussed and shall become a part of these minutes.

The following is a summary of items that were discussed while going through the preconstruction agenda:

Item No. I Project Overview: Robert Russell stated that the new bridge would be built approximately 100' upstream of the existing bridge and the existing bridge is to be kept open until the time of the tie-in.

Item No. II Time of Completion: Ninety (90) working days are specified in the contract.

Item No. III Status of ROW: Robert stated that all necessary Right of Way has been acquired.

Item No. IV Status of Utilities: Robert said that Ameren will place a temporary pole, terminate the overhead lines and remove the existing pole near station 2+50 once the contractor has removed the trees in that area. Robert also stated that AT&T is not ready and does not have a relocation plan at this time. If a conflict should

occur the contractor is responsible for notification to the utilities and/or scheduling a meeting.

Item No. V DBE Provisions: Robert stated that the DBE requirements for this project would be set at 7% with 0 hours of "On the Job Training Requirements".

Item No. VI Special Property Owner Agreements: Robert stated the following:

Tract 1 - Do not disturb the owner's existing fence.

Tract 3 - The contractor will be replacing his driveway culvert and his driveway is to be paved up to his garage.

Tract 6 - Do not get into his field, don't get outside the limits of construction. Some trees will be cleared out in the beginning of construction.

Item No. VII Open Discussion:

Stephen Alsbury from ABNA said that the bridge elevation is critical - pay attention when laying out bridge.

Stephen also stated that Sheet 14 shows the rock blanket modifications. No filter fabric with special bedding - larger rock blanket.

Richard Melton of Jefferson County Public Works asked if AT&T was going to be a problem with the start of construction. Robert Russell answered that Ameren had just sent their relocation plans to AT&T.

Robert Russell stated that the bid would be in 2 weeks and hopefully we could actually start construction in +/-3 months.

Chris Ehlen from United Bridge Builders asked if Ameren was going to leave their lines down during the project? Robert answered that they would be putting up a new pole after the contractor left and then tie back in.

Chris was concerned about construction damage to the existing bridge from construction equipment. Robert answered by saying not to overload the bridge and the contractor could shore up the bridge before the crane crosses.

The meeting adjourned at 10:30 a.m.

Prepared by,

William P. Schrader  
Department of Public Works

**PRE-BID MEETING**

Stroup Road Bridge STP-5403 (656)

Romaine Creek Road Bridge  
Replacement BRM-5403 (654)

May 10, 2016

**PLEASE SIGN-IN**

<b>Projects:</b>	PRE-BID MEETING FOR Stroup Road Bridge STP-5403 (656) Romaine Creek Road Bridge Replacement BRM-5403 (654)	<b>Meeting Date/Time:</b>	May 10, 2016 10:00 a.m.
<b>Facilitator:</b>	JEFFERSON COUNTY PUBLIC WORKS	<b>Place/Room:</b>	725 Maple Street, Hillsboro, MO 63050 2 <sup>nd</sup> Floor Conference Room #205

Name	Organization	Phone Number/Email
J.R. Hamilton	Jefferson County, MO	636-797-6126 jhamilton@jeffcomo.org
Robert Russell	Jefferson County, MO	636-797-5342 rrussell@jeffcomo.org
Bill Schrader	Jefferson County, MO	636-797-6123 bschrader@jeffcomo.org
Glenn Smith	COG Engineers	314-496-3535 gsmith@cdgenr.com
STEPHEN ALSBURY	ARNA	314-454-0222 x1114 SALSBR@ARNACORP.COM
Justin Cune	KCI	314-200-6472 jcune@kciconstruction.com
Kurt Muehlker	Gerstenson Const	314-220-7757 kmuehlker@gerstenson.com
Jake Kohne	Kozony Wagner Inc	314-216-1526 jkohne@kozonywagner.com
Tim Spencer	SPENCER CONTRACTING	314-842-5166 TJS@SPENCERCONTRACTING.COM
Chris Erlin	United Bridge Builders, Inc	618-317-8883 center@unitedbridgebuilders.com
GEORGE HORN	JEFF. CO.	(636) 797-6123
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797-5570

David C. Mikusch  
Fleet Services Manager  
797-6017

Kerry W. Rogers  
Facilities Services Manager  
797-5311

### AGENDA PRE-BID MEETING FOR Stroup Road Bridge STP-5403 (656)

10:00 AM May 10, 2016  
2nd Floor Training Conference Room #206  
Jefferson County Annex Building  
725 Maple Street- Hillsboro, MO

- ✓ .. PROJECT OVERVIEW: The County is proposing the removal of the existing bridge structure and construction of a new bridge structure relocated approximately 100 ft upstream with associated road improvements on Stroup Road. The work in general will consist of bridge replacement, excavation, placing fill bituminous surfacing, guardrail installation, and rock blanket. The existing bridge will remain open during the construction of the new bridge. The total length of the project is approximately 646 feet.
- ✓ .I. TIME OF COMPLETION: Ninety (90) working days are specified in the contract. Working days will be charged as specified in Section 108 of the Missouri Standard Specifications.
- .II. STATUS of ROW: All necessary Right of Way has been acquired.
- .IV. STATUS OF UTILITY: All utility companies have been contacted regarding this project, but no relocation work has been completed to date. We have made an agreement with Ameren to have the contractor remove the trees within the slope limits on both sides of the road starting near Station 1+40 – 2+60. After the trees are removed, Ameren will come in and place a temporary pole and terminate the overhead lines over the existing bridge and remove the existing pole near Station 2+50. AT&T is aerial also, however; they will not be able to back feed their service on the opposite side of the bridge like Ameren. AT&T does not have a relocation plan at this time. If a utility conflict adversely interferes with the construction schedule, the Contractor is responsible for notification to the utilities and /or scheduling a utility meeting or work required to keep the project moving. Should such conflict become an emergency to the project completion, the Contractor shall notify the County Engineer or his representative.
- ✓ V. DBE PROVISIONS: The DBE goal for this project is 7% and the trainee goal for "On the Job Training Requirements is (0 hours).
- VI. JOB SPECIAL PROVISIONS:
  - ✓ A. Special Property Owner agreements
- ✓II. MISCELLANEOUS: Open Discussion.

**STROUP ROAD BRIDGE**  
**STP-5403 (656)**

**OWNER:**

**County of Jefferson**  
**Public Works Department**  
P.O. Box 100  
725 Maple Street  
Hillsboro, MO 63050

Office: (636) 797-5341  
Fax: (636) 797-5565

**PROJECT MANAGER:**

**Robert Russell**

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Fax: (636) 797-5565  
Email: [russell@jeffcomo.org](mailto:russell@jeffcomo.org)

**STROUP ROAD BRIDGE**  
**STP-5403 (656)**

UTILITY/DISTRICT CONTACTS (for information only)

1-800-DIG-RITE  
1-800-344-7483

**Ameren U.E.**  
Bill Rosener  
6450 Highway MM  
House Springs, MO 63051  
(636) 671-6162

**AT&T**  
Glenn Hogenmiller  
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Festus, MO 63028  
(636) 931-7525