

REQUEST FOR PROPOSAL NOTICE ISSUED: [07-10-2007](#)

COUNTY OF JEFFERSON, MISSOURI

Department of Administration
729 Maple Street
PO Box 100
Hillsboro, MO 63050
www.jeffcomo.org
636-797-5382

SPECIFICATION CONTACT

RANDY MULLER
Director of Information Technology
636-797-5592

REQUEST FOR PROPOSAL

OUTSOURCE COMPUTER PRINTER RESPONSIBILITIES

PROPOSALS SHALL BE ACCEPTED UNTIL:

TUESDAY, AUGUST 7, 2007, at 2:00 p.m. local time.

Thereafter, proposals shall be opened in the County Commission Assembly Room.

THREE (3) COMPLETE COPIES OF SEALED PROPOSALS MUST BE DELIVERED TO:

**Office of the County Clerk
Wes Wagner (636) 797-5478
County of Jefferson, Missouri
729 Maple Street
Hillsboro, MO 63050**

The outside of the envelope must contain the vendor's name, address and the following language:

SEALED PROPOSAL FOR: OUTSOURCE COMPUTER PRINTER RESPONSIBILITIES

SUBMITTED PROPOSALS ARE SUBJECT TO THE TERMS AND CONDITIONS OF THIS PROPOSAL INVITATION AND SPECIFICATIONS.

The Agreement/Contract term is from:

07-13-2007 through 08-13-2008.

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful bidder. Price increases for renewals are not authorized unless approved in writing by the County.

_____	_____
Company Name	Authorized Agent (Print)
_____	_____
Address	Signature
_____	_____
City/State/Zip Code	Title
_____	_____
Telephone #	Date Tax ID #
_____	_____
E-mail	Fax #

