

RFP - MITEL 5340 REFURBISHED TELEPHONES 2016 BID OPENING DATE 3-8-2016	LIGAS ENTERPRISES	CDW GOVERNMENT LLC	CMS COMMUNICATIO NS INC.	TECH ELECTRONICS
MITEL 5340 REFURBISHED TELEPHONES	616 OAKBOURNE WAY WOODSTOCK GA 30188	230 N MILWAUKEE AVE VERNON HILLS IL 60061	722 GODDARD AVE CHESTERFIELD MO 63005	6437 MANCHESTER AVE ST LOUIS MO 63139
QTY 90 PLUS PHONES DEPENDING ON PRICE				
TOTAL COST PER PHONE \$	\$179.00	\$261.42	\$176.00	\$162.50
REQUIRED DOCUMENTS				
NOTARIZED WORK AFFIDAVIT COMPLETED	Y	Y	Y	Y
E-VERIFICATION DOCUMENTATION (Y/N):	Y	Y	Y	N/A
COPY OF INSURANCE PROVIDED	Y	Y	N	Y
TAX RECEIPTS OR NOTARIZED LETTER STATING NO REAL OR PERSONAL PROPERTY OWNED IN JEFFERSON COUNTY	Y	Y	N	Y
COOPERATIVE BID FORM (Y/N)	Y	Y	NOT COMPLETE	Y
COOPERATIVE CONTACT INFO:	Y	Y	Y	Y
COMPANY INFORMATION AND SIGNATURE	Y	N	N	Y
BID DEPOSIT REQUIRED	N/A	N/A	N/A	N/A
COMMENTS:		MODIFICATIONS OF PAGE 4 SEE ATTACHED		



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
 729 MAPLE ST / PO BOX 100
 HILLSBORO MO 63050
 WWW.JEFFCOMO.ORG

Request for Proposal: MITEL 5340 REFURBISHED
TELEPHONES 2016

Date Issued: 2-3-2016

PROPOSALS SHALL BE ACCEPTED UNTIL: TUESDAY, MARCH 8, 2016, AT 2:00 P.M. LOCAL TIME.

**Specification
 Contact:**

RANDY MULLER
 Information Technologies
 636-797-5592
 rmuller@jeffcomo.org

**Contract
 Contact:**

VICKIE PRATT
 Department of Administrative Services
 636-797-5380

**Mail (3) Three
 Complete Copies
 With Vendor And
 Proposal
 Information As
 Shown In Sample:**

SAMPLE ENVELOPE

<i>VENDOR NAME</i>	
<i>VENDOR ADDRESS</i>	
<i>CONTACT NUMBER</i>	DEPARTMENT OF THE COUNTY CLERK
	JEFFERSON COUNTY MISSOURI
	729 MAPLE ST / PO BOX 100
	HILLSBORO MO 63050-0100
SEALED PROPOSAL: (PROPOSAL NAME)	

**Contract Term:
 upon approval by
 the County Council
 and County
 Executive**

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Proposal, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful bidder. Price increases for renewals are not authorized unless approved in writing by the County.

**Vendor
 Information:**

CDW Government LLC	Matt Flood
Company Name	Authorized Agent (Print)
230 N. Milwaukee Ave.	
Address	Signature
Vernon Hills, IL 60061	Proposals Supervisor
City/State/Zip Code	Title
866-668-9498	03-03-2016 36-4230110
Telephone #	Date Tax ID #
johburn@cdwg.com	312-752-3878
E-mail	Fax #

I. INCORPORATION OF DOCUMENTS:

The terms of the proposal invitation, proposal specifications, proposal form are and shall be incorporated into the contract as if fully setout therein. The Proposal, if accepted and approved by the County Council and County Executive shall constitute the terms of a Contract or Agreement with Jefferson County, Missouri, subject to any further Amendments, Memoranda or other documents or specifications which must be set forth in writing and signed by all parties.

J. ADDENDA:

Addenda to proposal specifications are incorporated by reference as if fully setout herein. It is the responsibility of the vendor to insure and verify that they are in receipt of and completed all attached addenda's prior to submission of proposal forms. Verification is made by contacting the Department of Administrative Services or by reviewing the County Web Site. (www.jeffcomo.org).

K. INSURANCE:

The Vendor/Contractor shall purchase and maintain insurance with an insurance company licensed to do business in the State of Missouri or in the state where the vendor is incorporated or otherwise licensed to do business and which shall remain, at all times during the term of any contract with the County, in full force and effect. Preference will be given to a Vendor/Contractor who provides insurance with an insurance company licensed to do business in the State of Missouri, but in any event said Vendor/Contractor shall provide said insurance at it's own expense. Such insurance shall be provided as will protect the Vendor/Contractor from claims which may arise out of or result from the Vendor/Contractor's execution of the work, whether such execution be by himself, his employees, agents, or by anyone for whose acts any of them may be liable. If any such work covered by the Contract is to be performed on County owned or leased premises, the Vendor agrees to carry liability and workman's compensation insurance, satisfactory to the County, and to indemnify the County against all liability, loss, and damage arising out of any injuries to persons and property caused by the Vendor, his sub-contractors, employees or agents. The insurance coverage shall be such as to fully protect the County and the general public from any and all claims for injury and damage resulting by any actions on the part of the Vendor/Contractor or its' forces as enumerated above. All policies ^{shall include} must name the County as an additional insured and provide for thirty (30) days written prior to any material changes or cancellation. **Any disputes regarding a breach, insurance amounts, liability, coverage, lapse or otherwise shall be litigated in the Circuit Court of Jefferson County, Missouri and the same shall be incorporated into any Contract agreed to by the parties.

**Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

THE COUNTY REQUIRES A CURRENT AND VALID CERTIFICATE OF INSURANCE OR BINDER SHOWING REQUIRED INSURANCE COVERAGE MUST BE PROVIDED WITH EACH BID. JEFFERSON COUNTY MUST BE ADDED AS AN ADDITIONAL INSURED AFTER AWARD OF THE BID. ANY LAPSE IN INSURANCE COVERAGE OR CANCELLATION THEREOF BY THE CONTRACTOR OR SUB-CONTRACTORS DURING THE TERMS OF THE CONTRACT SHALL IMMEDIATELY BE DEEMED A MATERIAL BREACH UNDER THE TERMS OF ANY CONTRACT.

A. Required Not Required **Comprehensive General Liability Insurance**

The Vendor/Contractor shall maintain and keep in full force and effect during the terms of this Contract such comprehensive general liability insurance as shall protect them from claims which may arise from operations under this Contract, whether such operations be by themselves or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$1,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death.

B. Required Not Required **Professional Liability Insurance**

The Vendor/Contractor shall provide the County with proof of Professional Liability Insurance, which shall protect the County against any and all claims, which might arise as a result of the operation of the Vendor/Contractor in fulfilling the terms of this Contract during the life of the Contract. The minimum amounts of such insurance will be \$1,000,000.00. Should any work be subcontracted, these limits will also apply.

C. Required Not Required **Worker's Compensation Insurance:**
per Missouri Revised Statutes Chapter 287

The Vendor/Contractor or his sub-contractor or contractors, shall maintain and keep in force of this Contract such worker's compensation insurance limits as required by the statues of the State of Missouri and Employer's Liability with limits no less than \$500,000.00.

L. PROPOSAL OPENINGS:

Proposals will be publicly opened and read aloud at the time indicated on page 1. The vendors and the public are invited but not required to attend the formal opening of the proposals. No decisions relating to the award of a contract or agreement will be made at the opening.

M. PROPOSAL TABULATIONS:

Proposal Tabulations will be available 5 to 7 business days following the proposal opening. Proposal submissions are open for public review at the time of the proposal opening. Proposal tabulations are posted on the County's web-site address, www.jeffcomo.org, under the services tab, Invitation for Bid/Request for Proposal link. **NO COPIES** of proposal tabulations are sent to vendors.



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
GVTH667	1941605	2/25/2016

BILL TO:
 JEFFERSON COUNTY
 GOVERNMENT
 PO BOX 100

SHIP TO:
 INFORMATION TECHNOLOGY
 Attention To: RANDY MULLER
 300 MAIN ST FL 1
 PO BOX 100

Accounts Payable
 HILLSBORO , MO 63050-0100

HILLSBORO , MO 63050-4364
 Contact: RANDY
 MULLER 636.797.5592

Customer Phone #636.797.5495

Customer P.O. # MITEL REFURBISHED IP
 PHONES

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
JOHN BURNS 866.668.9498		DROP SHIP-GROUND	Request Terms	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
90	4013156	MITEL 1 REFURB 5340 IP PHONE Mfg#: 50005071 Contract: Education Plus (Missouri Schools) CO14	261.42	23,527.80
SUBTOTAL				23,527.80
FREIGHT				0.00
TAX				0.00
				US Currency
TOTAL				23,527.80

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 312.752.3878

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515