

BID TABULATION - LEGAL SERVICES - ASSESSOR

<b>LEGAL SERVICES - ASSESSOR 12-12-2017</b>	<b>HARNESS LAW OFFICE LLC</b>	<b>THE SCHNAARE LW FIRM, P.C</b>
	703 N TRUMAN BLVD CRYSTAL CITY MO 63019	321 MAIN ST PO BOX 440 HILLSBORO MO 63050
<b>FEE PROPOSAL</b>		SEE ATTACHED "BILLING RATES AND EXCEPTIONS SHEET" FOR DETAILS WHICH SHALL GOVERN
<b>TASK</b>		
HOURLY RATE OR FLAT MONTHLY RATE	HOURLY \$100	MONTHLY
<b>TOTAL</b>	\$100/HOUR	\$2,000 FOR 10 HOURS CREDIT
<b>REQUIRED DOCUMENTS</b>		
NOTARIZED WORK AFFIDAVIT COMPLETED	Y	Y
E-VERIFICATION DOCUMENTATION (Y/N):	Y	Y
COPY OF INSURANCE PROVIDED	Y	Y
TAX RECEIPTS OR NOTARIZED LETTER STATING NO REAL OR PERSONAL PROPERTY OWNED IN JEFFERSON COUNTY	Y	Y
COOPERATIVE BID FORM (Y/N)	Y	Y
COOPERATIVE CONTACT INFO:	Y	N
COMPANY INFORMATION AND SIGNATURE	Y	Y
BID DEPOSIT REQUIRED	N/A	N/A
<b>COMMENTS:</b>		SEE ATTACHED FOR PRICING











## EXCEPTION SHEET

If the item(s) and/or service(s) proposed in the response to this proposal is in any way different from that contained in this proposal, the proposer is responsible to clearly identify all such differences in the space provided below. Otherwise, it will be assumed that the proposer's offer is in total compliance with all aspects of the proposal.

Below are the exceptions or differences to the stated specifications (attach additional sheets as needed):

SEE THE "Billing Rates and Exceptions Sheet to Legal Services"  
ATTACHED WITH THIS BID.

A handwritten signature or set of initials, possibly 'A', written in black ink over a horizontal line.

**PRICING PAGE**  
**LEGAL SERVICES - ASSESSOR**  
**PROPOSAL DUE DATE: DECEMBER 12, 2017 2:00 PM**

Funding limitations may require Jefferson County Government to perform part of the work outlined in the SCOPE OF SERVICES. An estimated break-down of the cost for each of the components of the scope is requested.

**FEE PROPOSAL** SEE THE ATTACHED "Billing Rates and Exceptions Sheet"  
FOR DETAILS WHICH SHALL GOVERN.

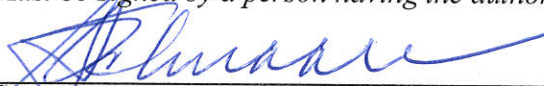
**TASKS**

Hourly Rate or Flat Monthly Rate \$ 2,000.00 for 10 hours credit  
Indicate \_\_\_ Hourly XXXX Monthly

TOTAL \$ \_\_\_\_\_

**AUTHORIZED SIGNATURE**

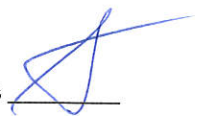
*Must be signed by a person having the authority to contractually bind the business.*

  
\_\_\_\_\_  
*Signature*

December 11, 2017  
*Date*

Stanley D. Schnaare, President  
*Print Name and Title*

\_\_\_\_\_





**Billing Rates and Exceptions Sheet to Legal Services**  
– Assessor's Bid #17-0087 – 2017-2018

- 1.) The Schnaare Law Firm, PC will provide legal services for a base monthly **flat** rate amount of \$2,000.00 for all work up to 10.0 hours in any month, all work more than 10.0 hours in any month shall be paid at \$250.00 per hour in 2018 and \$275.00 for 2019. In any month in which The Schnaare Law Firm, PC exceeds 10.0 hours of work, it will provide an hourly billing statement for that month.

The minimum hourly time segment shall be ¼ hour and increase in ¼ hour increments for the duration of the chargeable event.

The flat rate amount will be paid irrespective of the amount of time spent, unless the time exceeds 10.0 hours in any month. If the time accrued is less than the flat rate hourly amount, then the flat rate shall apply. Billing will begin in January. All bills will be paid within 30 days of invoice or interest at 10% APR shall apply until the bill is paid.

Bidder shall in addition be offered the opportunity to participate in statewide training programs for the assessor's office when available, which participation time shall not be charged against the monthly hourly time, but which expenses shall be paid for by the assessor's office for at least one representative of the Schnaare Law Firm PC.

- 2.) All costs of litigation or services provided, such as filing costs, deposition expenses, transcript expense and the like shall be borne by the County and are not considered fees as per this bid.
- 3.) Periodically Bidder retains the assistance of research subcontractors to perform research and drafting of legal documents and pleadings. These subcontractors report directly to the Bidder. Subcontractor time will be included in the time accumulation of the Bidder, pursuant to the terms of paragraph #1 above.
- 4.) The Schnaare Law Firm, PC will agree to not engage in any case which would conflict with its duties in support of the Assessor of Jefferson County, but The Schnaare Law Firm, PC reserves the right to practice in other areas where Jefferson County is the litigant (ie. Traffic violations, zoning changes). Jefferson County will agree to waive all other conflict in cases such as zoning applications and appeals, where there is no conflict with the representation with the Assessor's office.
- 5.) The Schnaare Law Firm, PC carries professional liability insurance and has been approved to raise this level from \$500,000.00 to \$1,000,000.00 if the bid is accepted and that amount is specifically requested. However, The Schnaare Law Firm, PC believes that \$500,000.00 should be sufficient.
- 6.) All operations of this law firm are at 321 Main St., Hillsboro, MO 63050.
- 7.) See attachments at the end of bid for additional supporting documentation such as resumés, etc..

Bidder's Initials \_\_\_\_\_

