

DIVISION OF ALCOHOL AND TOBACCO CONTROL

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INDUSTRY CIRCULAR

Emergency Waiver – Liquor License Renewal

Issued March 26, 2020

The Division has received approval from the Governor's Office to proceed with an emergency waiver to extend deadlines, set out in RSMo. 311.240, for fiscal year 2021 liquor license renewals by two months as follows:

- Renewals that are due by May 1, 2020 will now be due by July 1, 2020 to avoid a late fee.
- Renewals that are received between July 2 and July 31, 2020 will incur a \$100 late fee per license.
- Renewals that are received between August 1 and August 31, 2020 will incur a \$200 late fee per license.
- Renewals that are received between September 1 and September 30, 2020 will incur a \$300 late fee per license.
- Fiscal year 2020 liquor licenses that are set to expire on June 30, 2020 will now extend until August 31, 2020. This is an extension of your current active license. **The division will not reissue licenses to reflect the extended expiration date.** All active liquor licenses with an expiration date of June 30, 2020 shall remain displayed and recognized as valid through August 31, 2020, and can be verified on the Reports page of our website. <https://atc.dps.mo.gov/reports/>
- After August 31, 2020, licensees who have not completed the renewal process are required to cease alcohol-related business until their renewal has been processed and the renewed license(s) is posted on the premises.

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- The fiscal year 2021 liquor license renewal season will officially close on September 30, 2020. All renewals must be postmarked by and/or received at the central office on or before this date in order to be considered for processing. Licensees applying for renewal after this date will instead be required to submit a new license application.
- ATC encourages licensees to submit their completed annual liquor license renewal application timely as they will be processed in the order in which they are received. ATC will mail liquor licenses for the next fiscal year to licensees who have renewed by May 1 in the first week of June, and daily thereafter.