

BILL NO.: 20-0415

ORDINANCE NO.: 20-

0236

INTRODUCED BY: COUNCIL MEMBER (S)

Hendrickson

1 **AN ORDINANCE AWARDDING BIDS FOR CERTAIN PRODUCTS AND**
 2 **SERVICES TO THE LOWEST AND BEST BIDDERS AS REFLECTED IN THE**
 3 **RESPONSES TO CERTAIN INVITATIONS FOR BID AND REQUESTS FOR**
 4 **PROPOSALS FOR HAZMAT PHYSICALS 2020; AND AUTHORIZATION FOR**
 5 **THE COUNTY EXECUTIVE TO EXECUTE ANY NECESSARY AGREEMENTS**
 6 **OR CONTRACTS TO EFFECTUATE THE AWARD OF THE BIDS AND**
 7 **PROPOSALS.**

8 **WHEREAS**, Jefferson County, Missouri, (hereafter, the "County") in response to
 9 certain Invitations for Bids and Requests for Proposals issued by the County, received bids
 10 and proposals for the following items or services:

BID NAME

Hazmat Physicals 2020

NUMBER OF BIDS RECEIVED

2

DATE OF BID OPENING

3-31-2020

17 **WHEREAS**, after reviewing the bids and proposals set forth above, the
 18 Department of Emergency Management has determined that certain bids and proposals

FILED

MAY 0 1 2020

KEN WALLER
COUNTY CLERK, JEFFERSON COUNTY, MO

1 represent the lowest and best bid for the respective items or services and met the bid or
2 proposal specifications issued by the County; and

3 **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interest
4 of the County to award the bids and proposals to Mercy Occupational Health for a term
5 from 5-7-2020 to 5-6-2021 upon approval by the County Council and County Executive
6 for **up to \$1,000.00 per term, for total amount not to exceed \$1,000.00 for the term,**
7 subject to budgetary limitations.

8 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
9 **AS FOLLOWS:**

10 Section 1. The County awards the following bids and proposals which are
11 incorporated by this reference as if fully set out herein, to the lowest and best vendor(s)
12 bidding for each respective item or service as follows:

13 BID NAME

14 Hazmat Physicals 2020

15 TERM

16 5-7-2020 to 5-6-2021

17 Upon approval by the County Council and County Executive

18 AMOUNT

19 **Up to \$1,000.00 per term,**

20 **for total amount not to exceed \$1,000.00 for the term,**

21 subject to budgetary limitations

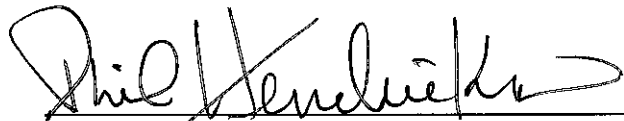
22 AWARDED BIDDER

THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:

Council Member District 1, Brian Haskins	<u>yes</u>
Council Member District 2, Renee Reuter	<u>yes</u>
Council Member District 3, Phil Hendrickson	<u>yes</u>
Council Member District 4, Charles Groeteke	<u>yes</u>
Council Member District 5, Tracey Perry	<u>yes</u>
Council Member District 6, Daniel Stallman	<u>yes</u>
Council Member District 7, James Terry	<u>yes</u>

THE ABOVE BILL ON THIS 27 DAY OF April, 2020:

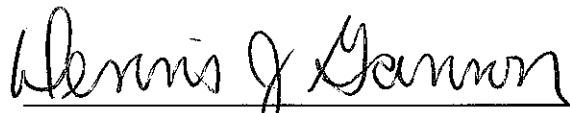
PASSED FAILED


Phil Hendrickson, County Council Chair


Pat Schlette, Council Executive Assistant


THIS BILL WAS X APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 29th DAY OF April, 2020.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2020.

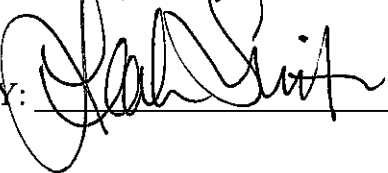


Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:



Ken Waller, County Clerk

BY:  _____

Reading Date: 04-27-2020



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
 729 MAPLE ST / PO BOX 100
 HILLSBORO MO 63050
 WWW.JEFFCOMO.ORG

ORDINANCE
 No. 20-0236

BID #: 20-0025

Invitation for Bid: HAZMAT PHYSICALS 2020

Date Issued: 2-25-2020

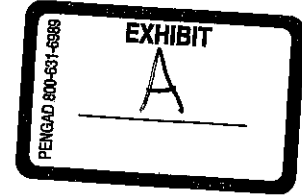
BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, MARCH 31, 2020 AT 2:00 P.M. LOCAL TIME.

**Specification
 Contact:**

WARREN ROBINSON
 Department of Emergency Management
 636-797-5381
 wrobinson@jeffcomo.org

**Contract
 Contact:**

JACKIE TALARSKI
 Department of Administrative Services
 636-797-5380



SAMPLE ENVELOPE

**Mail (3) Three
 Complete Copies
 With Vendor And
 Bid Information As
 Shown In Sample:**

VENDOR NAME	DEPARTMENT OF THE COUNTY CLERK
VENDOR ADDRESS	JEFFERSON COUNTY MISSOURI
CONTACT NUMBER	729 MAPLE ST / PO BOX 100
	HILLSBORO MO 63050-0100
SEALED BID: (BID NAME)	

**Contract Term:
 ONE YEAR CONTRACT
 WITH A ONE YEAR
 RENEWAL OPTION
 UPON APPROVAL OF THE
 COUNTY COUNCIL AND
 COUNTY EXECUTIVE**

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Bid, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful Bidder. Price increases for renewals are not authorized unless approved in writing by the County.

**Vendor
 Information:**

Company Name	Mercy Occupational Health	Kim Vance
Address	460A S. Truman Blvd	Kim Vance
City/State/Zip Code	Festus MO 63628	Manager
Telephone #	636 933-1670	3/5/20
E-mail	Kimberly.Vance2@Mercy.net	43-0687077
		Tax ID #
		Fax #

Bidder's Initials KU

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REQUIRED DOCUMENTS

- 1. Current and valid Certificate of Insurance or binder showing required insurance coverage must be provided with each bid.
(County must be added as additional insured if awarded)**
- 2a. Proof that Bidder does not owe delinquent real or personal property in Jefferson County (tax receipts for past 3 years)
Obtain receipts at <http://jeffersonmo.devnetwedge.com>**
Or
- 2b. A notarized affidavit, on company letterhead stating that the applicant does not own any real or personal property in Jefferson County, Missouri.**
- 3. A Notarized affidavit of work authorization and current business entity status with E-verification documentation. (pages 9 & 10)**
- 4. Agreement to be executed by the County upon approval by the County Council and County Executive. (Bidder is required to complete company information and execute signature)**
- 5. Cooperative Bid Form (last page)**
- 6. All pages of the Invitation for Bid/Request for Proposal must be used when submitting your bid/proposal response along with initialing each page with the bid/proposal. Additional information may be included separately.**
- 7. Bid deposits/bonds must be in the exact amount as stipulated in the bid. (if required)**

***BIDS MAYBE REJECTED IF REQUIRED DOCUMENTATION IS NOT INCLUDED OR COMPLETED AT DISCRETION OF THE COUNTY**

1.0 BID REQUIREMENTS

Bidder shall initial all pages and return where the Bid Document denotes "BIDDER'S INITIALS: _____"

1.1 BID SUBMISSION:

Submit bid form in original (one original) and two (two copies) with all specification pages, if applicable. No facsimile or electronic bids shall be accepted and shall be rejected. The Vendor prior to the submission dead line as stated on page 1 must submit all bids. Late bids will not be accepted and returned to the vendor unopened. The County reserves the right to request additional written or oral information from Respondents in order to obtain clarification. A fully executed Affidavit is required by Section 285.530 RSMo., and shall be submitted with the bid form. A copy of the Affidavit is attached hereto. Failure to execute the Affidavit shall result in the bid being rejected. Failure to comply with any provision, provide any required documentation, insurance forms or deposits or bonds in exact amounts or any other term or condition that is not in strict conformance shall result in the bid being rejected.

1.2 BASIS OF BID AWARD:

Award may be made on an item-by-item basis to the lowest and best Bidder(s) or award may be made to the lowest and best bid total, whichever provides the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, ability to deliver, or any other reason deemed to be in the best interest of the County. Quantities stated herein represent an estimate for the period stated. Orders shall be placed for actual requirements as needed. The County may reject any or all bids for any reason and may waive any informality. Bids submitted from a Missouri State Contract shall include a copy of the State Contract with the bid. Bid award does not constitute an order or obligation to order by the County. The issuance of a Purchase Order Number shall be construed as acceptance of a Contract with all terms, conditions, and prices firm during the length of the agreement terms.

1.3 BID AWARD:

It is further agreed that the Contract shall not be valid and binding upon the County until approved by the County Counselor, as to legal form and is subject to the Ordinances, Resolutions and Orders of Jefferson County, Missouri, and State and Federal Law. If no Bid or Bids have been awarded by the County Council within forty-five (45) days following the opening of the bids then all bids will be deemed Rejected.

1.4 BID PREPARATION:

1. Bidders are responsible for examination of drawings, specifications, schedules and instructions. Failure to do so will be at the Bidder's risk.
2. Each Bidder shall furnish the information required by the invitation. The Bidder shall sign all required documents. All deletions and erasures shall be initialed
3. Alternate bids for supplies or services other than specified shall not be considered unless authorized by invitation.
4. Bidder shall state a definite time for delivery of goods or for performance of services unless otherwise specified in the invitation for bid.
5. When specified, samples must be timely submitted and at no expense to the County.
6. Failure to adhere to all requirements may result in the response being disqualified as non-responsive.

1.5 MODIFICATION OR WITHDRAWAL OF BIDS:

Bids may be modified or withdrawn prior to the exact hour and date specified for receipt of bids, provided the modification or withdrawal is in writing and is delivered in the same manner as a bid submission.

1.6 LATE BIDS:

It is the responsibility of the Bidder to deliver his bid or bid modification on or before the date and time of the bid closing to the Department of the County Clerk. Bids received late will be rejected and returned unopened to the Bidder.

1.7 BID DEPOSITS/BONDS:

Bid Deposits/Bonds are not required unless specified in the specifications. Bid deposits/Bonds must be in the exact amount as stipulated in the bid.

1.8 MATERIAL AVAILABILITY:

Bidders must accept responsibility for verification of material availability, product schedules and other pertinent data prior to submission of bid and delivery time. It is the responsibility of the Bidder to notify the County immediately if the materials specified are discontinued, replaced, or not available for an extended period of time. All materials ordered by the County, shall be as needed. A sample of materials may be requested.

1.9 ALTERNATE BIDS:

Alternate Bids for items will be accepted except when stated "NO SUBSTITUTIONS". Bidders must submit complete specifications on all alternate bids with the bid form. Alternate bids without complete specifications may be rejected. Alternate bids and exceptions to bid clauses must be clearly noted on the bid form. The County may accept or reject alternate bids; whatever is most advantageous to the County.

1.10 INCORPORATION OF DOCUMENTS:

The terms of the Bid Invitation, Bid Specifications, Bid Form are and shall be incorporated into the contract as if fully setout therein. The Bid, if accepted and approved by the County Council and County Executive shall constitute the terms of a Contract or Agreement with Jefferson County, Missouri, subject to any further Amendments, Memoranda or other documents or specifications which must be set forth in writing and signed by all parties.

1.11 ADDENDA:

Addenda to bid specifications are incorporated by reference as if fully setout herein. It is the responsibility of the vendor to insure and verify that they are in receipt of and completed all attached addenda's prior to submission of bid forms. Verification is made by contacting the Office of Contracts and Grants at (636) 797-5380, or by reviewing the County Web Site. (www.jeffcomo.org).

1.12 INSURANCE:

The Vendor/Contractor shall purchase and maintain insurance with an insurance company licensed to do business in the State of Missouri or in the state where the vendor is incorporated or otherwise licensed to do business and which shall remain, at all times during the term of any contract with the County, in full force and effect. Preference will be given to a Vendor/Contractor who provides insurance with an insurance company licensed to do business in the State of Missouri, but in any event said Vendor/Contractor shall provide said insurance at its own expense. Such insurance shall be provided as will protect the Vendor/Contractor from claims which may arise out of or result from the Vendor/Contractor's execution of the work, whether such execution be by himself, his employees, agents, or by anyone for whose acts any of them may be liable. If any such work covered by the Contract is to be performed on County owned or leased premises, the Vendor agrees to carry liability and workman's compensation insurance, satisfactory to the County, and to indemnify the County against all liability, loss, and damage arising out of any injuries to persons and property caused by the Vendor, his sub-contractors, employees or agents. The insurance coverage shall be such as to fully protect the County and the general public from any and all claims for injury and damage resulting by any actions on the part of the Vendor/Contractor or its' forces as enumerated above. All policies must name the County as an additional insured and provide for thirty (30) days written prior to any material changes or cancellation. Any disputes regarding a breach, insurance amounts, liability, coverage, lapse or otherwise shall be litigated in the Circuit Court of Jefferson County, Missouri and the same shall be incorporated into any Contract agreed to by the parties.

THE COUNTY REQUIRES A CURRENT AND VALID CERTIFICATE OF INSURANCE OR BINDER SHOWING REQUIRED INSURANCE COVERAGE MUST BE PROVIDED WITH EACH BID. JEFFERSON COUNTY MUST BE ADDED AS AN ADDITIONAL INSURED AFTER AWARD OF THE BID. ANY LAPSE IN INSURANCE COVERAGE OR CANCELLATION THEREOF BY THE CONTRACTOR OR SUB-CONTRACTORS DURING THE TERMS OF THE CONTRACT SHALL IMMEDIATELY BE DEEMED A MATERIAL BREACH UNDER THE TERMS OF ANY CONTRACT.

- A. Required Not Required **Comprehensive General Liability Insurance**

The Vendor/Contractor shall maintain and keep in full force and effect during the terms of this Contract such comprehensive general liability insurance as shall protect them from claims which may arise from operations under this Contract, whether such operations be by themselves or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than \$1,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death.

- B. Required Not Required **Professional Liability Insurance**

The Vendor/Contractor shall provide the County with proof of Professional Liability Insurance, which shall protect the County against any and all claims, which might arise as a result of the operation of the Vendor/Contractor in fulfilling the terms of this Contract during the life of the Contract. The minimum amounts of such insurance will be \$1,000,000.00. Should any work be subcontracted, these limits will also apply.

- C. Required Not Required **Worker's Compensation Insurance:**
per Missouri Revised Statutes Chapter 287

The Vendor/Contractor or his sub-contractor or contractors, shall maintain and keep in force of this Contract such worker's compensation insurance limits as required by the statues of the State of Missouri and Employer's Liability with limits no less than \$500,000.00.

1.13 BID SUBMISSIONS

Bids submitted on separate forms are NOT acceptable unless specified in the Bid Document. Failure to complete bid forms to the satisfaction of the County may result in rejection of your bid. It is the responsibility of each Bidder before submitting a bid to examine ALL documents thoroughly, and request written or oral interpretation of clarifications soon after discovering any conflicts, ambiguities, errors, or omissions in the bidding documents. Request for clarification must be received prior to bid openings.

1.14 BID OPENINGS

Bids will be publicly opened and read aloud at the time indicated on page 1. The Bidders and the public are invited but not required to attend the formal opening of the bids. No decisions relating to the award of a contract or agreement will be made at the opening.

1.15 BID TABULATIONS

Bid Tabulations are not available for 5 to 7 business days following the Bid Opening. Bid submissions are open for public review at the time of the Bid Opening. Bid tabulations are posted on the County's web-site address, www.jeffcomo.org. **NO COPIES** of bid tabulations are sent to vendors.

2.0 BID RESPONSE AND CONTRACT

2.1 BIDDER REPRESENTATIONS:

The Bidder, by executing the Bid form certifies that:

- A. The bid complies with Invitation for Bid form and Bid Specifications.
- B. Bidder is not debarred or suspended from participation in Federal Assistance programs.

2.2 TAXES:

No bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property taxes to Jefferson County. The prospective Bidder is required to provide proof in the form of an original paid tax receipt issued by the Jefferson County Collector or a verified affidavit stating that the applicant does not own any real or personal property in Jefferson County. Tax receipts for the past 3 years are required and may be obtained at <http://jeffersonmo.devnetwedge.com/> or a notarized affidavit stating that the applicant does not own any real or personal property in Jefferson County on company letterhead.

Section 135.040 of the Jefferson County Code of Ordinances (Ord. No. 10-0411) requires that no bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property, or that the Bidder does not own any real or personal property in Jefferson County. All delinquent real or personal property taxes shall be paid, in-full, prior to the award of any bid, or proof shall be provided that the Bidder does not own any real or personal property in Jefferson County prior to the award of any bid. Jefferson County considers that the failure to pay any and all real or personal property taxes due Jefferson County, Missouri, the failure to report all real or personal property owned, held or used in Jefferson County, the failure to provide proof thereof, and/or the failure to keep said tax bills current shall be deemed a material breach of the contract and will subject the contract to immediate cancellation. All taxes, due and owing, must be paid in full at the time the bid is awarded by Jefferson County and remain paid during the entire term of the contract unless the prospective Bidder provides proof that the Bidder does not own real or personal property in Jefferson County. This requirement shall not apply to the award of bids for projects which are funded in whole or in part by Federal funds.

2.3 CERTIFICATION OF INDEPENDENT PRICE DETERMINATION:

- A. The prices in the bid shall be independently determined, without consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to price with any Bidder or other person.
- B. Unless otherwise required by law, the prices shall not have been knowingly disclosed by the Bidder prior to opening.
- C. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a bid.

2.4 PRICE:

The price(s) specified in this bid shall be firm and not subject to contingency or reservation. If the Vendor fails to honor stated prices as submitted in the Bid Form or Contract, the County reserves the right to obtain the same items from the next lower vendor who submitted a bid price for the item. The original vendor shall be responsible for the difference in price and required to make restitution to the County for the difference in price. The Bidder represents prices specified in the bid do not exceed current selling price for the same or substantially similar good or service, and are the same as or lower than other prices charged to the Bidder's most favored customer. In the event the stated prices are determined to be higher than the prices for which Supplier has sold the items, or services, to others, this contract price shall be reduced accordingly. **Bid prices are ALL INCLUSIVE: (Shipping, Handling, Delivery, and Assembly to locations specified by the County). Prices shall be firm for ALL County departments and locations for term of the agreement.**

2.5 MISSOURI DOMESTIC PRODUCT PROCUREMENT ACT:

Bidder represents that the goods provided comply with Sections 34.350 to 34.359, RSMo., known as the Domestic Product Procurement Act. The Act encourages the purchase of products manufactured or produced in the United States, State of Missouri, and Jefferson County, Missouri. Bidder shall include proof of compliance with the Act with the bid when requested.

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2.6 NON-EXCLUSIVE AGREEMENT:

The contractor shall understand and agree that the contract shall not be construed as an exclusive agreement and further agrees that the County may secure identical and/or similar services or products from other sources at anytime in conjunction with or in replacement of the contractor's services.

2.7 DEFINITIONS:

- A. The term "County" means the Jefferson County, Missouri and its designated representatives.
- B. The term "Vendor" means Supplier, Contractor, and Seller and includes designated representatives.
- C. The term "IFB" means Invitation for Bid.
- D. The term "Agreement/Contract" means Binding Agreement, Contract, Request for Purchase, Order.

2.8 INSPECTION, ACCEPTANCE AND APPROVALS:

Goods shall at all times and places, including the period of manufacture, are subject to inspection and test by County. County will accept or give notice of rejection of goods delivered within a reasonable time after receipt. Acceptance shall not waive any warranty. All goods supplied are subject to final inspection and acceptance by County notwithstanding payment, prior inspections or approvals. County may require prompt replacement or correction of rejected goods at Supplier's expense, including a reduction in price for rejected goods. Supplier shall not resubmit rejected goods to County without prior written approval and instructions from County. In addition, Supplier shall identify resubmitted goods as previously rejected. Supplier shall provide and maintain a quality assurance and control system acceptable to County.

2.9 WARRANTY:

Unless otherwise agreed to in writing by the parties, Supplier warrants that items ordered to specifications will conform thereto and to any drawings, samples or other descriptions furnished or adopted by County, or, if not ordered to specifications will be fit and sufficient for the purpose intended, and that all items will be new, merchantable, of good material and workmanship, and free from defect. Such warranties, together with Supplier's service warranties and guarantees, if any, shall survive inspection, test, acceptance of, and payment for the items and shall run to County and its assigns. Except for latent defects, the County shall give notice of any nonconformity to the Supplier within one (1) year after acceptance. County may return for credit or require prompt correction or replacement of the defective or non-conforming goods or have the defective good corrected or replaced at Supplier's expense. Return to Supplier of any defective or non-conforming goods and delivery to County of any corrected or replaced goods shall be at Supplier's expense. Defective or non-conforming items shall not be corrected or replaced without written authorization by County. Goods required to be corrected or replaced shall be subject to the provisions of this clause and the clause hereof entitled "Inspection, Acceptance and Approvals" in the same manner and to the same extent as goods originally delivered under this contract.

2.10 PAYMENT:

County will pay Supplier for goods upon delivery to, submission of certified invoices with attached tipping fee receipts and acceptance. The County will not be responsible for articles or services furnished without a purchase order. Price is tax-exempt.

2.11 CHANGE ORDER:

County may make changes within the general scope of this contract. If any such changes cause an increase or decrease in the cost of or the time required for the performance of any part of the work, whether changed or not changed by any such order, an equitable adjustment shall be made in the price or delivery schedule or both, and any change order shall be in writing. Any claim by a Supplier for adjustment under this clause shall be asserted within fifteen (15) days from the date of receipt of this written order directing the change, provided, however, County, if it decides that the facts justify such action, may receive and act upon such claim asserted at any time prior to final payment.

2.12 DELIVERIES:

Deliveries shall be made in strict accordance with any delivery schedule contained in the bid specification or contract and in the exact quantity ordered. Failure to adhere to delivery schedule is reason for termination in accordance with the "termination" clause. Deliveries are to be made at locations specified by the County at time of Order.

2.13 RESPONSIBILITY FOR SUPPLIES:

Pursuant to Section 290.560 RSMo, Supplier/Contractor shall employ only Missouri laborers and laborers from nonrestrictive states except that other laborers may be used when Missouri laborers or laborers from nonrestrictive states are not available, or are incapable of performing the particular type of work involved, if so certified by the contractor and approved by the County. Except as otherwise provided, Supplier shall be responsible and bear all risks for loss and damage to goods until delivery at County's facilities, regardless of F.O.B. point, point of inspection or acceptance; and if the goods are rejected.

2.14 SUBCONTRACTS:

Supplier shall not enter into any subcontract(s) in excess of \$25,000 or 20% of this contract price; whichever is less, for any goods without County's prior written approval.

2.15 CHOICE OF LAW:

This bid and contract shall be governed and interpreted according to the laws of the State of Missouri. Venue for any court action shall be in Jefferson County, Missouri.

2.16 TERMINATION:

- A. General: Performance of work may be terminated by the County in whole, or from time to time in part, whenever County shall determine that such termination is in the best interests of County with a thirty (30) day written notice. The Vendor may terminate the Agreement/Contract upon a sixty (60) day prior notice in writing. In the event of any termination of the Agreement/Contract by the Vendor, the County may purchase such supplies and/or services similar to those terminated and for the duration of the Agreement/Contract period the Vendor will be liable for all costs in excess of the established contract pricing.
- B. Bankruptcy or Insolvency: In the event bankruptcy proceedings are commenced by or against Supplier or under any provisions of the United States Bankruptcy Act or for the appointment of a receiver or trustee or a general assignment for the benefit of creditors of either party, County shall be entitled to terminate without further cost or liability. The County may cancel the Agreement/Contract or affirm the Contract and hold the Vendor responsible for damages.
- C. Section 135.040 of the Jefferson County Code of Ordinances (Ord. No. 10-0411) requires that no bid or proposal shall be awarded by Jefferson County unless the prospective Bidder provides proof that the Bidder does not owe delinquent real or personal property, or that the Bidder does not own any real or personal property in Jefferson County. All delinquent real or personal property taxes shall be paid, in-full, prior to the award of any bid, or proof shall be provided that the Bidder does not own any real or personal property in Jefferson County prior to the award of any bid. Jefferson County considers that the failure to pay any and all real or personal property taxes due Jefferson County, Missouri, the failure to report all real or personal property owned, held or used in Jefferson County, the failure to provide proof thereof, and/or the failure to keep said tax bills current shall be deemed a material breach of the contract and will subject the contract to immediate cancellation. All taxes, due and owing, must be paid in full at the time the bid is awarded by Jefferson County and remain paid during the entire term of the contract unless the prospective Bidder provides proof that the Bidder does not own real or personal property in Jefferson County. This requirement shall not apply to the award of bids for projects which are funded in whole or in part by Federal funds.
- D. Default: County may terminate the whole Contract or any part in either of the following circumstances:
 - D-1. If supplier fails to deliver the items required by the contract within the time specified; or
 - D-2. If supplier fails to perform any of the other provisions of the contract, or so fails to make progress as to endanger performance of the contract in accordance with its terms, and in either of these two circumstances does not cure such failure within a period of ten (10) days after notice from County specifying such failure. In the event of termination under subparagraph 1, County shall have the right to procure, on such terms and in such manner as it may deem appropriate, items similar to those terminated, and to recover from Supplier the excess cost for such similar items provided, however, Supplier shall not be liable for such excess costs where the failure upon which the termination is based has arisen out of causes beyond the control of Supplier and without the fault or negligence of Supplier. Such causes shall be deemed to include fires, floods, earthquakes, strikes, and acts of the public enemy. The rights of County provided in subparagraph 1 shall be in addition to any other rights provided by law or the contract.
 - D-3. In the event of the Supplier's non-compliance with the provisions as set forth, this Contract may be cancelled, terminated or suspended in whole or in part and the supplier may be declared ineligible for further County contracts. The rights and remedies of the County provided in this paragraph shall not be exclusive but are in addition to any remedies provided in this Contract or as provided for by law.

2.17 NOTICE AND SERVICE THEREOF:

Any notice from the County shall be in writing and considered delivered and the service thereof completed when said notice is posted, by certified or regular mail, to the Supplier, at the address stated on the bid form.

2.18 CONTRACT TERM:

Performance shall be governed solely by the terms and conditions as set forth in the Invitation for Bid, Bid Specifications, Bid Form and the Contract notwithstanding any language contained on any invoice, shipping order, bill of lading or other document furnished the Seller at any time and the acceptance by the County for any goods furnished.

2.19 COMPLIANCE WITH APPLICABLE LAWS:

Supplier warrants it has complied with all applicable laws, rules and ordinances of the United States, Missouri or any other Governmental authority or agency in the manufacture or sale of the goods, including but not limited to all provisions of the Fair Labor Standards Act of 1938, as amended, including provisions of the Home Rule Charter of Jefferson County, Missouri requiring all workers

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performing work under any contract with Jefferson County be paid a wage that is at least the prevailing hourly rate of wages for work of a similar character in Jefferson County.

2.20 ACTS OF GOD:

No party shall be liable for delays, nor defaults due to Acts of God or the public enemy, riots, strikes, fires, explosions, accidents, governmental actions of any kind or any other causes of a similar character beyond its control and without its fault or negligence.

2.21 SELLER'S INVOICES:

Invoices shall contain the following information. Contract number (if any), Purchase Order Number, Item number, contract description of goods or services, sizes, quantities, unit prices and extended totals. Invoices for and inquiries regarding payment should be addressed to the County Accounts Payable Clerk.

2.22 APPROVAL:

It is agreed the acceptance of a Bid shall not be valid and binding upon the County until approved by the County Purchasing Agent, County Council, and the County Counselor.

2.23 RENEWAL OPTION:

The County reserves the right to negotiate the contract for one (1) additional one-year term with the written consent of the awarded vendor. If the contractor/vendor requests an increase in compensation for any renewal period, the vendor shall notify the Office of Contracts and Grants no less than 60 days prior to the end of the contract period. The County shall notify the Vendor of the intent to exercise the renewal option. However, failure to notify the Vendor does not waive the County's right to exercise the renewal option.

Indicate: [] Individual: [] Partnership: [] Corporation.

2.24 INDIVIDUAL, PARTNERSHIPS, CORPORATIONS:

Incorporated in the State of _____.

2.25 LITIGATION:

This agreement shall be interpreted under the laws of the State of Missouri. Any disagreements, questions, controversies, litigation or other causes of action whatsoever arising from or under the terms of this agreement shall be resolved in the trial courts of 23rd Judicial Circuit Court of the State of Missouri-Hillsboro, Missouri.

2.26 LANGUAGE: Bids and all related documents will only be accepted in the English Language.

AFFIDAVIT OF WORK AUTHORIZATION

The grantee, sub grantee, contractor or subcontractor who meets the section 285.525, RSMo., definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now Scott Sell (Name of Business Entity Authorized Representative) as VP, Talent Selection (Position/Title) first being duly sworn on my oath, affirm Mercy Health (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to Occupational Health Svc. 2018 (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contractor, or subcontractor, if awarded in accordance with subsection 2 of section 285.530, RSMo., I also affirm that Mercy (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services related to Occupational Health Svc 2018 (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contract, or subcontract, if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

[Signature] SCOTT SELL
Authorized Representative's Signature Printed Name

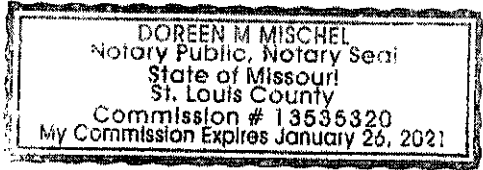
VP of Talent Selection 12-14-17
Title Date

Subscribed and sworn to before me this 14th of December 2017. I am
(DAY) (MONTH, YEAR)

commissioned as a notary public within the County of St Louis, State of
(NAME OF COUNTY)

Missouri, and my commission expires on 01/26/2021.
(NAME OF STATE) (DATE)

Doreen M. Mischel 12/14/2017
Signature of Notary Date



AFFIDAVIT OF WORK AUTHORIZATION

(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that Meracy Health (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo., pertaining to section 285.530, RSMo., as stated above.

Scott Sell
Authorized Business Entity
Representative's Name
(Please Print)

[Signature]
Authorized Business Entity
Representative's Signature

Meracy Health
Business Entity Name

12-14-17
Date

As a business entity, the grantee, sub-grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- Enroll and participate in the E-Verify federal work authorization program (Website: <http://www.dhs.gov/e-verify>; Phone: 888-464-4218; Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).

SPECIFICATIONS

Scope of Services

Physical Examinations

A: Estimated 60 Physical Examinations performed by physician and nurse to include.

1. Blood Pressure
2. Weight
3. Height
4. Vision Test
5. AUDIOGRAM – (Hearing Test) Performed by nurse and reviewed by physician
6. EKG – (Electrocardiogram of the heart) Performed by nurse and reviewed by physician
7. PFT – (Pulmonary Function Test) Measures the lung capacity and qualifies patient to wear respirator performed by nurse reviewed by physician.

B: CHEM II – (Laboratory Blood Work) Includes:

1. Glucose
2. Bun
3. Creatinine
4. Calcium
5. Sodium
6. Potassium Chloride
7. CO2
8. Albumin
9. A/G Ratio
10. Total Protein
11. ALT (SGPT)
12. AST (SGOT)
13. Alkaline
14. Phosphatase
15. Bulirubin
16. GGT
17. LDH
18. Uric Acid
19. Bun/Creat Ratio
20. Cholesterol
21. Phosphorus

Microscopic Urinalysis

A: To be included upon pre-employment and every 5 years thereafter:

B: CHEST X-RAY - Performed by a radiology technologist and read by radiologist, results reviewed by physician.

Certificate of Examination

A: All test are preformed, then reviewed by the physician. Upon review of the described tests a "Physical Clearance Statement", a copy of the "Physical", a "Written Recommendation Regarding Respirator Use", "Physicians Written Opinion of Limitations Regarding HAZWOPER" and "Physicians Written Opinion Regarding Exposure to Lead and/or Cadmium" is forwarded to the Jefferson County Emergency Management Office.

PRICING

COST PER PHYSICAL:

\$ 309 ± x-ray
229 w/out x-ray

W

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this 5th day of March 2020:

Mercy Occupational Health
Company Name

County of Jefferson, State of Missouri

Kim Vance
Signature
Kim Vance
Print

Dennis J. Gannon
Dennis J. Gannon County Executive

Company Address: _____

460A S. Truman Blvd

Festus, MO 63028

Phone: (636) 933-1669

I hereby certify under section 50.660 RSMo., there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Kristy A. Sprill
County Auditor

APPROVED AS TO FORM

[Signature]
County Counselor

COOPERATIVE BID FORM

Bid Name: HazMat Physicals 2020

INSTRUCTIONS: Bidders MUST fill out this form as part of the bidding process and attach to your bid response to Jefferson County, Missouri.

COOPERATIVE PROCUREMENT CONTRACT

This is a cooperating supply contract in accordance with Chapter 130, Section 130.020. K.3., of the Procurement Policy and Procedures, Jefferson County Code of Ordinances.

Will you extend bid prices, cash terms, and all other terms and conditions of any contract resulting from this bid with Jefferson County, Missouri, to any Jefferson County, Missouri, Municipality, government agency, district, sub-district or other tax-supported entity?

Yes _____ No X

Although agreeing to the extension of the terms of this contract to municipalities or other tax-supported entities, *is not a prerequisite for award*, Jefferson County, Missouri, may take this factor into consideration if tie bids are received, in addition to the normal Terms and Conditions of the Invitation for Bid, enclosed herewith as a part of this bid.

Bidders are encouraged to extend contract prices to Municipalities and any other tax-supported entities.

If agreeable to the above, state the minimum dollar value *per order* you will require from a Municipality or any other tax-supported entity (**this shall not apply to Jefferson County, Missouri Government, Departments or Divisions**):

MINIMUM DOLLAR VALUE PER ORDER: \$ _____

BY: _____

TITLE: _____

COMPANY: _____

CONTACT INFORMATION FOR COOPERATIVE AGREEMENT

Phone _____ E-mail _____

THIS FORM WILL BECOME PART OF THE BID DOCUMENT PACKAGE SUBMITTED TO JEFFERSON COUNTY, MISSOURI



State of Missouri - Renewal of Affidavit of Work Authorization

Bess, Larissa <Larissa.Bess@oa.mo.gov>

In accordance with subsection 2, of section 285.530, RSMo, (*see last paragraph below*), your company submitted an Affidavit of Work Authorization to a State of Missouri agency in **June 2012**. If you wish to renew your Work Authorization status, please follow the annual renewal process located at <http://oa.mo.gov/purch/vendorinfo/e-verify.htm>. Please submit your affidavit to the Office of Administration, Division of Purchasing and Materials Management (DPMM) any time **2013** to maintain your current work authorization status. You may scan and email, fax, or mail the notarized affidavit.

If you do not renew your work authorization status, your company's name will be removed from the work authorization list by the State of Missouri. This will not preclude you from bidding on new contracts with the state. However, if you have an affidavit on file with the state, you will be required to submit a notarized work authorization affidavit before any contract estimated over \$5,000 can be awarded to your company.

If you have any questions regarding this process, please send a reply to this email with your questions.

Subsection 2 of section 285.530, RSMo: As a condition for the award of any contract or grant in excess of \$50,000 by the state to a business entity, or for any business entity receiving a state-administered or subsidized tax credit, interest, or other financial benefit from the state, the business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment in the state's work authorization program with respect to the employees working in connection with the contracted services. The business entity shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized immigrant in connection with the contracted services. Any entity contracting with the state shall only be required to provide this affidavit on an annual basis.

Thank you!

6/14/13

Jefferson Health System Mail - State of Missouri - Renewal of Affidavit of Work Authorization

State of Missouri

Office of Administration

Division of Purchasing and Materials Management

P.O. Box 809

Jefferson City, MO 65102

Fax: 573-526-9815

E-Mail: purchmail@oa.mo.gov

<https://mail.google.com/mail/u/0/?ui=2&ik=7c049750a2&view=pt&search=inbox&th=13f0fab973c195fa>

10/29/2019
#2012-045334
573216

Bob Boyer
Assessor, Jefferson County, Missouri
CERTIFICATE OF WAIVER OF TAXES DUE

MERCY HOSPITAL JEFFERSON
PO BOX 350

CRYSTAL CITY, MO 63019

has not been assessed Personal Property Taxes for the 2018,2019 tax year(s) and owes no Personal Property Taxes at this time.

Vehicle Information

016 DODGE TRUCK GRAND CARAVAN GRAND CARAVAN SE V6
014 MBZ SPRINTER BUS UNSP
011 FORD TRUCK F250 SUPER DUTY-V8 REGULAR CAB XL 4WD
003 FORD COMMERCIAL MEDIUM DUTY CARGO VANS E250 CARGO VAN
995 GMC 3/4 TON PU 4WD
012 CHEVROLET MALIBU SEDAN 4D LS
000 GMC LIGHT DUTY NEW SIERRA 1500-V8 WIDESIDE
017 FORD TRANSIT T350 XL LOW ROOF
013 FORD TRUCK F150 PICKUP SUPERCREW XLT 4WD
010 FORD BUS UNSP
014 MBZ SPRINTER BUS UNSP
012 FORD COMMERCIAL MEDIUM DUTY CARGO VANS E350 EXTENDED CARGO VAN
004 CHEVROLET TRUCK SILVERADO 2500 HD REGULAR CAB 4WD
016 FORD 1 TON VAN EXT
014 FORD (F550) CAB & CHASSIS 4X2 4X2 18GVW C&C
013 FORD TRUCK F150 PICKUP SUPERCREW XL 4WD
995 GMC DUMP 24LBS 2AX
008 FORD VAN 18LBS
001 FORD COMMERCIAL MEDIUM DUTY CARGO VANS E150 CARGO VAN
014 TOYOTA PRIUS LIFTBACK 5D V TWO I4 HYBRID
012 CHEVROLET IMPALA SEDAN 4D LT
005 UTLTY TRAILER UNSPECIFIED
991 UTIL TRLR UNSP
006 FORD TRUCK F350 SUPER DUTY REGULAR CAB XL 4WD
012 FORD TRUCK F150 CREW CAB XLT 2WD

10/29/2019

BETH MAHN

COLLECTOR OF REVENUE

10/29/2019
#2012-045334
573216

Bob Boyer
Assessor, Jefferson County, Missouri
CERTIFICATE OF WAIVER OF TAXES DUE

MERCY HOSPITAL JEFFERSON
PO BOX 350

CRYSTAL CITY, MO 63019

has not been assessed Personal Property Taxes for the 2018,2019 tax year(s) and owes no Personal Property Taxes at this time.

Vehicle Information

Any person living in Missouri and owning personal property on January 1 will owe property taxes for that year.

- You will receive a Declaration Form in January, 2021 to fill out and return to the Assessor by March 1. If you do not receive this form before the deadline of March 1, contact the Assessor's Office at (636) 797-5343
- A Personal Property Tax Bill will be mailed to you in November. If you do not receive a bill by December 10, contact the Collector's Office at (636) 797-5406

If you move, please notify the Assessor or Collector of your new address.

OFFICE USE ONLY

- Did not own personal property January 1
- First Vehicle Owned
- New Missouri resident
- Tax Exempt Organization
- Military

Account Information			
Account Number	573216	Tax Code	47JPFSCC
Tax Year	2018	Account Type	EXEMPT
Return Status	Deleted	Tax Rate	6.650500
Date Returned			
City			
Owner Name	MERCY HOSPITAL JEFFERSON, PO BOX 350 CRYSTAL CITY, MO. 63019		

Items				
Item	Quantity	Assessed Value	Tax Amount	
2005 CHEVROLET IMPALA SEDAN 4D	0	0	\$0.00	
2012 CHEVROLET IMPALA SEDAN 4D LT	0	0	\$0.00	
2012 CHEVROLET MALIBU SEDAN 4D LS	0	0	\$0.00	
2012 CHEVROLET IMPALA SEDAN 4D LT	0	0	\$0.00	
2014 TOYOTA PRIUS LIFTBACK 5D V TWO 14 HYBRID	0	0	\$0.00	
2014 TOYOTA PRIUS LIFTBACK 5D V TWO 14 HYBRID	0	0	\$0.00	
1995 GMC 3/4 TON PU 4WD	0	0	\$0.00	
2016 FORD 1 TON VAN EXT	0	0	\$0.00	
2017 FORD TRANSIT T350 XL LOW ROOF	0	0	\$0.00	
1995 GMC DUMP 24LBS 2AX	0	0	\$0.00	
2008 FORD VAN 18LBS	0	0	\$0.00	
2010 FORD BUS UNSP	0	0	\$0.00	
2014 MBZ SPRINTER BUS UNSP	1	0	\$0.00	
2014 MBZ SPRINTER BUS UNSP	1	0	\$0.00	
2014 FORD (F550) CAB & CHASSIS 4X2 4X2 18GVW C&C	0	0	\$0.00	
1991 UTIL TRLR UNSP	0	0	\$0.00	
2005 UTILITY TRAILER UNSPECIFIED	0	0	\$0.00	
2000 GMC LIGHT DUTY NEW SIERRA 1500-V8 WIDESIDE	0	0	\$0.00	
2001 FORD COMMERCIAL MEDIUM DUTY CARGO VANS E150 CARGO VAN	0	0	\$0.00	
2003 FORD COMMERCIAL MEDIUM DUTY CARGO VANS E250 CARGO VAN	0	0	\$0.00	
2004 CHEVROLET TRUCK SILVERADO 2500 HD REGULAR CAB 4WD	0	0	\$0.00	
2011 FORD TRUCK F250 SUPER DUTY V8 REGULAR CAB XL 4WD	0	0	\$0.00	
2012 FORD COMMERCIAL MEDIUM DUTY CARGO VANS E350 EXTENDED CARGO VAN	0	0	\$0.00	
2013 FORD TRUCK F150 PICKUP SUPERCREW XL 4WD	0	0	\$0.00	
2013 FORD TRUCK F150 PICKUP SUPERCREW XL T 4WD	0	0	\$0.00	
2016 DODGE TRUCK GRAND CARAVAN GRAND CARAVAN SE V6	0	0	\$0.00	
Total		0	\$0.00	

Billing Details	
Tax Billed	\$0.00
Penalty Billed	\$0.00
Cost Billed	\$0.00
Total Billed	\$0.00
Amount Paid	\$0.00
Total Unpaid	\$0.00

Tax Due Amounts
Parcel has no balance due

Payment History				
Tax Year	Total Due	Total Paid	Amount Unpaid	Date Paid

No Taxing Bodies

© 2018 DT VNE, Inc.
 Data updated: 2018-11-27 09:10:00
 wEdge Version 4.0.0.672.25454



**Mercy Health Pooled Liability Program
Self-funded Coverage**

VERIFICATION OF COVERAGE

This certifies that Mercy Health Pooled Liability Program has issued to the entity coverage as indicated below. Such coverage is subject to the terms, conditions, and exclusions of the Mercy Health Pooled Liability Program. This Verification of Coverage does not in any way amend, alter, or vary the coverage afforded by the Program. It is simply a synopsis or summary of the actual document.

Issued to:
*County of Jefferson
729 Maple Street
Hillsboro MO 63050*

This certifies that **Mercy Hospital Jefferson** has Mercy Health Pooled Liability Program coverage from July 1, 2019 through June 30, 2020.

OCCURRENCE COVERAGE	LIMITS OF COVERAGE
I. Primary Liability Coverage	\$1,000,000/\$3,000,000
II. Special Terms and Conditions/Comments: A. Coverage applies for Professional, General, Employment, D&O, and E&O liability subject to terms, conditions and exclusions of the Mercy Health Pooled Liability Program for acts/omissions within the course and scope of employment and within the scope of any applicable license. B. To the extent Mercy contractually agrees to indemnify an entity or organization, this Verification shall be proof of this coverage.	

Please note this Verification is issued as a matter of information only and confers no rights upon any holder. It does not amend or alter the coverage afforded by any coverage referred to in this Verification. This Verification does not specify all coverages, terms, conditions, and exclusions of the coverage shown. Coverage is in effect only for the Term identified above and the aggregate limit shown, if applicable, may have been reduced by paid claims.

DATE ISSUED: October 9, 2019

Issued by:
*Mercy Health – Risk Claims & Insurance
14528 South Outer 40 Road, Suite 100
Chesterfield, MO 63017
legal@mercy.net*



Company ID Number: 40635

Client Company ID Number: 745001

If you have any questions, contact E-Verify at 1-888-464-4218.

Approved by:

Employer Mercy Hospital Jefferson	
Name (Please Type or Print) <i>Sarah Mincher</i>	Title <i>HR Specialist</i>
Signature <i>Sarah Mincher</i>	Date <i>1/14/14</i>
E-Verify Employer Agent LawLogix Group, Inc.	
Name (Please Type or Print) Kristen Walters	Title
Signature Electronically Signed	Date 01/13/2014
Department of Homeland Security – Verification Division	
Name (Please Type or Print)	Title
Signature	Date



Company ID Number: 40635

Client Company ID Number: 745001

Information Required for the E-Verify Program	
Information relating to your Company:	
Company Name	Meroy Hospital Jefferson
Company Facility Address	1400 Highway 61 South Crystal City, MO 63019
Company Alternate Address	
County or Parish	JEFFERSON
Employer Identification Number	430687077
North American Industry Classification Systems Code	622
Parent Company	
Number of Employees	1,000 to 2,499
Number of Sites Verified for	1



Company ID Number: 40636

Client Company ID Number: 745001

Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:

MISSOURI

1 site(s)



Company ID Number: 40635

Client Company ID Number: 745001

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name Elizabeth Piechocinski
Phone Number (314) 628 - 6306
Fax Number
Email Address elizabeth.piechocinski@mercy.net